

Area Committee 6

Agenda



Date: Tuesday, 8 October 2019

Time: 6.00 pm

Venue: Committee Room - City Hall, College Green,
Bristol, BS1 5TR

Distribution:

Councillors: Mark Brain, Barry Clark, Harriet Clough, Richard Eddy, Paul Goggin, Helen Holland, Chris Jackson, Steve Jones, Tim Kent, Jeff Lovell, Graham Morris and Kevin Quartley

Copies to: Keith Houghton (Community Resources Manager)

Issued by: Sam Wilcock, Democratic Services

City Hall, PO Box 3399, Bristol, BS3 9FS

Tel: 0117 92 22342

E-mail: democratic.services@bristol.gov.uk

Date: Monday 30th September 2019



Agenda

1. Election of Chair

2. Apologies for absence

(Pages 3 - 4)

3. Minutes of the last meeting 19th September 2018

(Pages 5 - 11)

4. Terms of Reference

See report at agenda item 6 for Terms of Reference details

5. Declarations of Interest

6. Public Forum statements

Members of the public may make a written statement. Please submit it to democratic.services@bristol.gov.uk or Democratic Services Section, City Hall, College Green, Bristol BS1 5UY. The following requirement applies:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.

7. Report on proposed decisions for councillors

(Pages 12 - 205)



Public Information Sheet

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The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **5pm three clear working days before the meeting**.

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, only the first sheet will be copied and made available at the meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded and circulated to the committee. This information will also be made available at the meeting to which it relates and placed in the official minute book as a public record.



We will try to remove personal information such as contact details. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Public Forum statements will not be posted on the council's website. Other committee papers may be placed on the council's website and information in them may be searchable on the internet.

Please note that the information contained within public forum submissions are the views of those individuals and do not reflect the views of Bristol City Council.

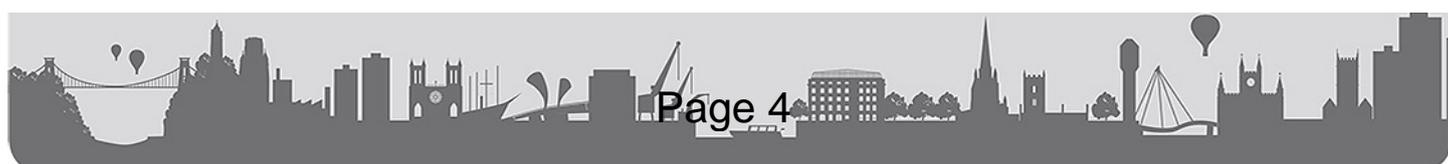
Process during the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions.
- If there are a large number of submissions on one matter, a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.

For further information about procedure rules please refer to our Constitution <https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>

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Bristol City Council Minutes of the Area Committee 6

10 September 2018 at 12.30 pm



Members Present:-

Councillors: Helen Holland (Chair), Barry Clark, Harriet Clough, Richard Eddy, Chris Jackson, Steve Jones, Tim Kent, Jeff Lovell and Graham Morris

Officers in Attendance:-

Keith Houghton (Neighbourhood Partnership Co-ordinator) and Claudette Campbell (Democratic Services Officer)

1. Election of Chair

Councillor Helen Holland was elected Chair for the meeting.

2. Apologies for Absence

Apologies received from Councillors Kevin Quartley, Paul Goggin, Mark Brain.

3. Terms of Reference

The Terms of Reference, as approved by Council on 20th March 2018, were noted.

4. Declaration of Interest

Councillor Tim Kent – resident of Hengrove Lane.

5. Public Forum Statement

There was one item of public forum that was taken before the item on the schedule to which it related agenda item 6. The Committee noted the statement related to tree planting proposal a copy of the statement has been placed on record and can be accessed via democratic.services@bristol.gov.uk

6. Reports on proposed Decisions for Councillors

The Committee received a report on proposed decisions for the awarding of local CIL and S106 for those parts of an Area committee which had formally adopted Neighbourhood Development



Plan to receive 25% of the CIL generated, within the defined border of their plan, to support their identified infrastructure priorities. It was noted that 15% CIL generated within each Area Committee was available for spend.

The Following was noted from the discussion that followed Keith Houghton's presentation of his report.

- 1) The committee were informed that the current funds available for allocation stood at:
 - a) CIL fund £152,648.56 – these funds can be allocated to any proposal within the area that meets CIL's legal definitions
 - b) S106 fund £209,539.94 – these funds can only be spent according to the legal conditions attached to the sum
- 2) Members were concerned that putting options on hold until next year will result in less monies available for projects that may arise during the course of the coming year.
- 3) Members received the public forum request about funding for tree planting noting that time scales for the process resulted in decision making being outside the planting season. Members believed that this was an example of issues to be considered during the feedback session on the process.
- 4) Cllr Eddy sought clarity from Richard Fletcher as to the exact funds required for the completion for project (1) Crox Bottom Signage and Interpretation project. The proposal received requested less funding that Cllr Eddy had been advised was required to deliver the project, that additional funding was not currently available. Members agreed to consider the original request for £8,000 for this project.
- 5) Following member discussion it was proposed that the additional funding above be approved, as the time line for project (7) Hengrove lane traffic calming would be elongated because of the need for a feasibility study therefore doubtful that it would require the funds requested within the coming year. The Committee therefore confirmed future CIL incoming funds to deliver Hengrove Lane Traffic scheme as and when sufficient monies will have accumulated. This pre-commitment stands at £44,120.60.
- 6) With regards to allocation of s106 to Axbridge Road & Illminster Avenue scheme(Agenda Item 6 for approval) Cllr Jackson queried the possible sums available from this fund that belonged to the then Neighbourhood Partnership budget to go towards drop kerbs in his ward for Inns Court. KH noted the issues outlined and advised that the current committee under the terms of reference could only make allocations to those projects listed in the report.
- 7) The Chair confirmed that the matter would be noted and reviewed with KH in a separate meeting when all funding pots were reviewed.

Committee considered the recommendations outlined in the report;

Resolved:

- i. **To note all the projects set out in the proposal and those not invited to proceed.**



- ii. **Agreed to approve the allocation of s106 funds to the Axbridge Road and Illminster Avenue Highways schemes as requested by Area Committee 5.**
- a. **The Axbridge Road (£58,000) and Illminster Avenue (£57,033.33) traffic schemes total £115,033.33 from:**

Permission / Site / S106 Code	Contact Officer	Current Contribution Value	Time Limit	Purpose of Contributed
96/00091 / South Bristol Business Park, Hengrove / ZCD	Mark Sperduty (Area Highways Manager)	£141,947.35	No Limit	Local Highway Improvements or transportation measures in the area of impact of the Development

This leaves **£26,914.02** to allocate in this S106 contribution

- iii. Agreed funding from CIL and S106 for the projects outlined in the proposal (item 5) detail:
- a. That project 10 Hartcliffe Farm had withdrawn their application so no funding allocated.
- b. Funding approved with conditions as detailed in the table below
- iv. Agreed that those priorities considered but not taken forward to Stage 2 Full Proposal in the 2018 round would not have priority for consideration over new proposals in 2019.
- v. Agreed the proposal for review and feedback



No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested	Full Proposal £ requested	CIL requested	S106 requested	CIL Agreed	S106 Agreed
1	Crox Bottom Signage and Interpretation Project	BCC Parks	Yes	Yes		£8,000	£2,750	£2750	£0	£8,000	
2	Uplands Tree replacement	BCC Tree Bristol	Yes	Yes		£2,065	£2,065	£2,065	£0	£2,065	
3	King's Head Park Improvement Project	BCC Parks	Yes	Yes		£23,500	£25,850	£25,850	£0	£25,850	
4	Seating & park improvements in Filwood Play: Inns Court & Novers	BCC Parks	Yes	Yes		£20,000	£20,000	£20000	£0	£20,000	
5	Street scene improvements Filwood Broadway	re:work ltd	yes	Yes		£10,000	£10,000	£10,000	£0	£10,000	
6	Upgrade Christ church hall		Partially – Safeguarding and Equalities	Yes		£5,000	£7,000	£7,000	£0	£7,000 on condition that no funding will be released until all missing policy evidence and information is supplied and confirmed by the Community Resource Manager with	



No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested	Full Proposal £ requested	CIL requested	S106 requested	CIL Agreed	S106 Agreed
										the Committee Chair	
7	Hengrove Lane traffic calming	BCC Highways	Yes	Yes		£50,000	£50,000	£50,000	£0	£50,000	
8	Improvements to Cottle Road Play Park	BCC Parks	Yes	Yes		£40,000	£40,000	£40,000	£0	£40,000	
9	Support to create BMX Track, Wilmott Park	Access Sport & BCC Sports Development	Yes	Yes	Yes	£35,000	£35,000	£33,854.16	£1,145.84	£33,854.16	£1145.84
	Support to create BMX Track, Wilmott Park							S106 reference 09/03840/Withywood Methodist Church, Four Acres, Withywood (£1,145.84)			
10	Community Building upgrade Hartcliffe Farm	Hartcliffe Community Farm	No – withdrew: 'At this stage it would be financially improper for us to spend money on this given other negotiations that are underway'							With drawn no allocation made	



No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested	Full Proposal £ requested	CIL requested	S106 requested	CIL Agreed	S106 Agreed
	<u>Totals</u>					£193,565	£192,665	£191,519.16	£1,145.84		
	<u>Total Funds Approved</u>									£196,769.16	£1145.84
	<u>Funding Remaining</u>									(£44,120.60)	£208,394.10

Meeting ended at 1.45 pm

CHAIR _____





**Area Committee 6 Meeting
Date 8th October 2019**

ITEM NO.

Report of: Keith Houghton,

Title: Community Resources Manager, Neighbourhoods & Communities Service

Telephone Number: 0117 922 2135

RECOMMENDATIONS. The Committee is asked:

1. to elect AC6 Chair (Item 2)
2. Note the progress of those projects approved at the 10th September 2018 (Item 3)
3. to note the projects invited to submit Stage 2 full Proposals and those not invited or not able to proceed (Item 4b & c)
3. Note the CIL and S106 monies available at 31st August 2019 and the option of pre-committing future CIL receipts to support the proposals in this paper (Item 5)
4. To consider the approval of funding for the Proposals submitted for consideration, including any conditions which they may wish to attach and to consider allocation of eligible S106 monies to support relevant proposals in order to conserve CIL funds for future use (Item 6)
5. To agree how to take forward priorities not coming for decision this meeting (Item 7)
6. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item 8)

1. Background:

- a. 6 Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds. See map at Appendix 1
- b. Area Committee 6 consists of the councillors representing the wards of Filwood, Bishopsworth, Hartcliffe & Withywood, Hengrove & Whitchurch Park and Stockwood.
- c. Each Area Committee will meet formally once a year (with the option of a second, additional meeting if required) to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities. In Area Committee 6 the area covered by the Hengrove and Whitchurch Park Neighbourhood Development Plan is one such. In principle CIL generated at the higher rate in a Neighbourhood Development Plan area should be deployed to support the infrastructure priorities in the ND Plan. The area covered by this Plan is at **Appendix 1**
- d. Information about Area Committees, CIL and S106 processes can be found on the BCC website at: <https://www.bristol.gov.uk/people-communities/local-decision-making>

2. Terms of Reference and Election of Chairperson

- a. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018 and adopted at the 2018 Area Committee on 10th September 2018

Recommendations

That the Area Committee formally elects its Chairperson for the Committee

3. Progress update on CIL & S106-funded projects approved at 2018 Area Committee Meeting

Project approved 2018	Project descriptions	Funding agreed	Delivery period		
			19/20 financial year	20/21 financial year	21/22 financial year
Parks					
Crox Bottom Signage and Interpretation Project	Signage and Interpretation Project	£8,000			
Cottle Road Play Park	Improvements to Cottle Road Play Park	£40,000			
King's Head Park Improvement Project	Improvement Project	£25,850			
Filwood Play: Inns Court & Novers	seating & park improvements	£20,000			
Transport					
Hengrove Lane	traffic calming	£50,000			
Community					
Wilmott Park	Support to create BMX Track	£35,000			
Filwood Broadway	Street scene improvements	£10,000	Completed		
Christ Church Hall	Upgrade	£7,000	Nov 2019		
Trees					
Uplands Tree replacement	Tree replacement	£2,065	Completed		

4. Allocation of CIL and Section 106 Funds

a. Developing Outline and Full Proposals for funding from CIL and S106 resources:

i. All ward councillors undertook community conversations within their wards across the period January 2019 – April 2019. From this process they chose a number of Stage 1 Outline Project Proposals to deliver priority pieces of work providing significant community benefit.

ii. The Area Committee then met informally in May 2019 to consider the funding available and select the projects they wanted to invite to submit Stage 2 Full Proposals. Those proposals are set out in this report for consideration and decision at this meeting

b. Projects invited to submit Stage 2 Full Proposals

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested/ offered	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
1	Uplands No Parking: Transport infrastructure project	BCC Parks	Yes	Yes		£11,000	£11,000	£11,000		
2	Crox Bottom Signage	BCC Parks	Yes	Yes		£3,700	£2,900	£2,900		
3	Zion access improvements	Zion Community Space	Yes	Yes		£10,000	£8,000	£8,000		
4	Accessible pavements in	BCC Transport	Yes	Yes	yes	£30,000	£30,000	£2,621.26	£27,378.74	£27,378.74: 96/00091 / South Bristol

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested/ offered	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
	the Inns Court Estate									Business Park, Hengrove: Local highway improvements or transportation measures in the area of impact of the Development.
5	To deliver Crazy Golf in the community	Community In Partnership	Yes	Yes		£14,450	£14,450	£14,450		
6	Filwood Library Soft Play	Knowle West Alliance/Knowle West Media Centre	Yes	Yes		£2,000	£2,000	£2,000		
7	Creative Workspace toilets renovation	Brave Bold Drama	Yes	Yes		£5,390	£5,390	£5,390		
8	Valley Walk:, signage, benches	BCC Parks	Yes	Yes		£10,000?	£3,246	£3,246		
9	The purchase of a new (used) bus for the CATT community transport service	Hartcliffe & Withywood Community Partnership	Yes	Yes		£15,000 min - £32,000	£32,000	£32,000		

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested/ offered	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
10	Speed table at Bamfield Road to support school crossing	BCC Transport	Yes	Yes		£15,000	£15,000	£15,000		
11	Top up funding to ensure the Hengrove Farm Footpath is resurfaced	BCC Parks	Yes	Yes		£10,000	£10,000	£10,000		
12	Stockwood Shops - improvement to street scene	BCC Transport	Yes	Yes		£30,000	£30,000	£30,000		
13	Replacement tree planting & Glyn Vale, Kingswear and Novers green space tree planting	Tree Bristol	Yes		Yes	£81,112.26	£82,365.13		£82,365.13	£33,000: 17/03959 Wedmore Vale/Glyn Vale, Knowle West – The provision and maintenance of replacement tree planting; £49,365.13: 12 Binmead Gardens, Hartcliffe 8 Chaundey Grove, Hartcliffe 82 to 84 Totshill Drive, Hartcliffe

No.	Project Name	Delivery Group	Eligible group?	Eligible for CIL?	Eligible for S106?	Outline £ requested/ offered	Full Proposal £ requested	CIL requested	S106 requested	S106 reference
										83 to 85 Shortwood Road, Hartcliffe Maesknoll, 101 Bamfield, Bristol, BS14 0SA 75 Hollway Road, Stockwood + remainder of : 17/03959 Wedmore Vale/Glyn Vale, Knowle West
	Totals					£254,652	£246,351	£136,607	£109,743.87	
	Projects invited to proceed to Stage 2 but which have encountered problems with completing of Stage 2 Full Proposal for decision by Area Committee at this meeting:									

c. Projects considered at Stage 1 informal meeting and not invited to submit Stage 2 proposal:

No.	Project Name	Delivery Group	Outline £ request	Reason for not inviting to Stage 2
1	Improve signage for Knowle West: This first year would focus on welcome signs at the Broadway and highlight points of interest within Knowle West, directing from Filwood Broadway£4000	Filwood Fantastic working group	£13,000	Insufficient funds available to AC6
2	Make 2 bench/ planter combinations with community input for location within Filwood Ward	Knowle West Alliance	£4000	Insufficient funds available to AC6
3	basic (Eng, Maths, IT) and work related skills as well as improving confidence building, relationship and communication skills.	Community in Partnership Knowle West	£7,300	Not eligible for CIL expenditure – revenue project

		(CiPKW)		
4	Proposal for dundry slopes, ongoing work, repairs and maintenance of footpaths	Dundry and Hartcliffe Wildlife Conservation group	£30,000	Insufficient funds available to AC6; not supported by BCC Parks
5	PROPOSAL FOR THE MACEYS AREA. REPAIRS AND MAINTENANCE on FOOTPATHS. NEW PLANTING. SIGNAGE. BENCHES AND WASTE BINS	Dundry and Hartcliffe Wildlife Conservation group	£20,000	Insufficient funds available to AC6; not supported by BCC Parks
6	Upgrade of community room for use by Tiny Farmers play group, toilets and 3 workshops	Hartcliffe Community Park Farm	£20,000	Community Asset Transfer from BCC still not completed
7	zebra crossing - Sturminster Road	BCC Transport	£40,000	Insufficient funds available to AC6
8	series of drop kerbs Ladman Road triangle	BCC Transport	£6000	Insufficient funds available to AC6
9	Replacement tree planting using S106 Parks/Green spaces	BCC Tree Bristol	£2,295.63	alternative use of Parks/Green Spaces S106 identified by councillors

5. CIL and Section 106 Monies available to Area Committee 6 at 31st August 2019

a. CIL available:

At the end of August 2019 there was a total of £322,944.21 available to Area Committee 6; of which £188,179.06 is committed to approved projects.

This leaves a total of **£134,765.15** available to allocate. **See Appendix 2**

b. Pre-commitment of future CIL receipts:

- i. Area Committees may wish to approve funding for a Stage 2 Proposal by pre-committing 'still to be received' CIL funds to its delivery. This would mean that any project which was approved in this way would be the priority to receive all incoming CIL until such date as its approved funding allocation was accumulated in CIL receipts by the Planning Obligations Manager.
- ii. Because of this these projects would not be able to receive a Funding Agreement, start any work which relies on CIL funding or receive any access to funding until the full CIL monies is accrued.
- iii. This means that the Area Committee will need to be very clear which project(s) are its priorities for immediate action to support with currently-available CIL and which it is prepared to subject to delayed start by approving funding through pre-commitment.
- iv. The rate at which CIL is paid to the Council is unpredictable and therefore the delayed start for these projects is similarly impossible to predict.
- v. Pre-commitment of future CIL income will impact on the Area Committees ability to consider new proposals in future years

c. Section 106 available:

- i. The S106 monies available for AC6 at the end of August 2019 are set out at **Appendix 3**
- ii. All S106 agreements are legally bound to be spent according to the Purpose of the Contribution so can only be approved for projects which met these conditions.

iv. The Area Committee asked at its informal meeting for any potential S106 contributions which could be applied to its priority Stage 2 project to be identified. Section 106 contributions which are available to support Stage 2 projects have been identified at section 4b above

v. The Committee is asked to note the expiry dates of two of the current S106 contributions and that decisions will need to be made to make use of this funding for relevant projects at this Area Committee meeting or they risk losing the funds. Proposal 12 sets out deployment of these S106 contributions

14/00417 / 82 to 84 Totshill Drive, Hartcliffe	£2,325.19	20 Oct 20	The provision and maintenance of Tree Planting either on-street or in public open space within a one mile radius of Totshill Drive
14/00416 / 83 to 85 Shortwood Road, Hartcliffe	£1,555.60	20 Oct 20	The provision and maintenance of Tree Planting either on-street or in public open space within a one mile radius of Shortwood Road

6. 2019 Stage 2 Full Project Proposals: for decision

Proposal 1: Uplands parking

Section 2a. Name of your group or organisation: Bristol City Council – Local and Sustainable Transport
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
Local Highway Authority
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

To install parking restrictions in the Uplands area to address the parking that occurs which blocks access and creates safety concerns for local residents. This will replace many of the advisory white lines that have been installed over the years to formalise restrictions where parking problems occur.

ii. where will it be delivered?

Uplands area

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

This will provide new parking restrictions in the area.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Local businesses in the area generate significant parking in the residential area from staff working in these premises.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This will aim to limit those areas where this parking can take place so that this does not adversely impact on local residents creating access and safety concerns, particularly around refuse lorries and deliveries.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved access and road safety	Reduced complaints	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

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Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Bristol City Council			
Have you got their permission to deliver this project?	Yes	✓	No	

If “yes” please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk
If “no” please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:									
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.									
Month/Period/ Year:	2019/20	2020/21							
Key Milestones:	Design	Consultation and Build							

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	NA
Age Older and young people	No	No	No		No	NA
Disability Disabled people	No	No	No		No	NA
Race	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Black & Minority Ethnic people						
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No		No	NA
Pregnancy and maternity	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Religion or belief	No	No	No		No	NA
marriage and civil partnership	No	No	No		No	NA
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
social background						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The project would not be deliverable and would not proceed
30%	The project would not be deliverable and would not proceed
50%	The project would not be deliverable and would not proceed

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs

How did you choose your final quote?	NA
How have you calculated your revenue/maintenance costings?	NA
Please provide evidence of the quotes you've obtained	NA

n.	Summarise below how much you are requesting			
	CIL			£11,000
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

a. That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 2: Crox Bottom - Interpretation Boards

Section 2a. Name of your group or organisation: Bristol City Council – Parks and Green Space Service
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)

Local unitary authority serving the City of Bristol.
Section 2c. Your Project:
<p>i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): To provide a second interpretation board to enhance visitor experience by providing attractive and interesting information about Crox Bottom wildlife and interest features</p> <p>ii. where will it be delivered? Crox Bottom nature reserve, Hartcliffe.</p>

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)
<p>i. the provision, improvement, replacement, operation or maintenance of infrastructure:</p> <p style="padding-left: 40px;">The interpretation board will enhance visitor experience by helping people understand what key species and habitats and other features of interest are associated with the site.</p>
And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

There is demand to improve visitors understanding of wildlife interest found at Crox Bottom

ii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

By proving key information on species and habitats found at Crox Bottom

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
N/A			

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

N/A

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Provision of site Information	More people taking an interest in the site	Local group survey and or social media feedback
		Children taking more interest	Schools project

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories. See **Appendix 1** for the table template and see the Guidance for information about how to complete it

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment completed and attached	Tick to confirm y
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Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The interpretation board will be designed to ensure it can be seen and read by a range of visual abilities. Where reasonably practicable the interpretation board will be positioned in a location which ensures accessibility by a range of people with different abilities.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The local community were involved in the production of the design and location of first interpretation board for Crox Bottom and identified the need for second board

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City council – Parks and Green Space Service		
Have you got their permission to deliver this project?	Yes	X	
If “yes” please provide contact details	Name: Keith chant, Parks Assets and Project Manager Tel: email only Email: keith.chant@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

<p>200 words maximum Bristol City Council Bristol Design Team will be employed to design, produce and install the interpretation board. This team has produced large numbers of quality interpretation boards for land it BCC across the city.</p>

Section 4c. Delivery timetable and key events/activities:
 Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

10% contingency	£239								
10% Project Mangement	£263								
A. Total Project Capital Totals	2888	2900	0	0	0	0	0	0	2900
B. Revenue Costs	Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	2888	2900	0	0	0	0	0	0	2900

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	All communities may benefit from enhanced understanding of the space, its benefits and wildlife.	No	No	No	No	N/A
Age Older and young people	All communities may benefit from enhanced understanding of the space, its benefits and wildlife.	No	No		No	N/A
Disability	All communities may benefit from	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disabled people	<p>enhanced understanding of the space, its benefits and wildlife.</p> <p>The design will use fonts and colour contrast to ensure it is suitable to read by people with visual impairments. The Board will be positioned to make it straightforward to access and read by people using</p>					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	wheelchairs or mobility scooters.					
Race Black & Minority Ethnic people	No	No	No		No	N/A
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	No	No	No		No	N/A
Religion or belief	No	No	No		No	N/A
marriage and civil partnership	No	No	No		No	N/A
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer;	No	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
people disadvantaged by economic or social background						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may not proceed or scope of project reduced
30%	Project will not proceed, need to resubmit new proposal in 2020
50%	Project will not proceed, need to resubmit new proposal in 2020

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Budget costing by Parks and Green Space Service
How did you choose your final quote?	Budget costing by Parks and Green Space Service
How have you calculated your revenue/maintenance costings?	Maintenance costs will be added to anything funded by CIL that is additional to the existing service provision
Please provide evidence of the quotes you've obtained	Budget costing by Parks and Green Space Service

n.	Summarise below how much you are requesting			
	CIL	£2,900		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 3: Zion Community Space entranceway access improvements

Section 2a. Name of your group or organisation: Zion Community Space
Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

To provide a safe creative space for all the community to use.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

The project is to adapt the entrance way to Zion Community Space to make it fit-for-purpose for disabled users as well as use by prams and other users with mobility issues. Zion is currently based in a building that is approx. 130 years, built as a Methodist Church the entrance way is comprised of 3 different sets of doors, set at angles to each other, which are unpractical for modern use. Currently in use is a small portable ramp for wheelchair users and prams in order to access the entrance over two stone steps, large motorized wheelchairs and double buggies are unable to use the ramp and entranceway. The internal doors also pose a safety issue in that we have to use a latch system to ensure children cannot open the doors by themselves, we are a multi-use space with a high proportion of families visiting regularly and we would like to install doors that are fit-for-purpose for families to feel safe

ii. where will it be delivered?

Zion Community Space

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

<p>i. the provision, improvement, replacement, operation or maintenance of infrastructure: We wish to improve the infrastructure of this important community facility. The increased demand through housing and development on the area for community services means that our services are more in demand now by users of all abilities, the current entranceway for the community space is not ‘fit-for-purpose’ for disabled access, child safety and current footfall.</p>
<p>And/Or:</p>
<p>ii. address the demands that development places on the Area Committee area:</p> <ul style="list-style-type: none"> • Describe the demands placed by development that this project is addressing: • What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans) <p>We have increased footfall at Zion over the last 8 years and more demand for users with access issues. As the population of the area grows, so therefore do the demands on the community space as we ‘fill the gaps’ from where funding streams have stopped for other community spaces. Neighbourhood development plans show the growth of the area and the need for community space that is accessible for all.</p>
<p>iii. How will this project address the demands you’ve identified? What are the chief benefits that the project is designed to deliver? Discrimination is to treat one group of people or individual differently than another, by improving access to the building for disabled users we will eliminate discrimination as well as foster better relations in the community. The entrance way will also improve safety for children and other users and make the entrance-way fit for modern use for a community space.</p>

2d(ii): S106-funded projects

<p>Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)</p>
<p> </p>

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved accessibility	Easier access for wheelchairs	Wheelchair users coming into the space
		Easier access for prams	Parents finding access easier
		Increased equality	A higher number of users with mobility issues
Outcome 2	Child safety	Doors being more child-safety friendly	Parents and staff being more at ease in the space
Outcome 3			Less wind and rubbish being blown into building

	Protected users	Weather proofing entrance way	
			A lobby to protect users from the rain

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

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Section 3a. Public Sector Equality Duty and Equalities Impact Assessment completed and attached	Tick to confirm y
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Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Bishopsworth has seen recent development in terms of new flats and housing being built, there are currently no other community spaces

offering the range that Zion programmes for the community. A caveat was placed on the building by the local councillors to keep the community use of the building and we are currently registered a 'Community place of safety'. However, we are unable to accommodate large wheelchair users during events, due to safety reasons and lack of access. We wish Zion to be a 'safe space for all the community to use' and accessibility is a crucial factor in this.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

Zion Community Space services a footfall of approx. 15,000 users a year, we have built a strong reputation in the community through our Diversity programming to be an inclusive safe space for all the community to be a part of. Our need for a fully accessible space and therefore this application to redesign the entranceway, has come from the desire and need of our community. The building has a community caveat placed by the local councillors, in order that Zion Community Space might be able to continue to be an inclusive space for all users we need to address the accessibility of the space for modern usage and safety for all.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Jess Wright			
Have you got their permission to deliver this project?	Yes	x	No	

If “yes” please provide contact details	Name: Jess Wright Tel: 0117 9231212 Email: info@zionbristol.co.uk
If “no” please state when you will know .	
	Written confirmation of permission – please attach Jess Wright is both landowner and director of Zion Community Space and also the lead applicant.

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

Zion Community space has a proven track record of provided services within the community for over eight years. We have overseen many adaptations to the building including accessible garden, energy improvements, a disabled access toilet and fully functioning community kitchen.
We work with local and reputable tradespeople and businesses to deliver projects within budget and on time.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	November 2019	January 2020	February 2020	April 2020	May 2020	June 2020			
Key Milestones:	CiL approval	Match funding approved	Architect final plans	Works on building	Works completed	Final report			

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Reconfiguration of Zion entrance	24,000	8,000				2,000	Zion fundraising	Jan 2020	10,000

works									
<ul style="list-style-type: none"> • New pair of PIR operated electronic sliding front doors inside line of existing doors • New draught lobby with 2 power-assist doors opening into main space, with • New permanent access ramp and handrail up to main entrance • Existing narrow stair doors from lobby to be fixed closed. • Existing timber doors retained opening outwards 							Heritage Lottery Fund		
						14,000		Jan 2020	14,000
A. Total Project Capital Totals	24,000	8,000				16,000			24,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	24,000	8,000				16,000			24,000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	Zion Community Space wants to adapt the entrance way to make the space more accessible for all users regardless of gender.	We wish to change the entrance way in order that wheelchairs, buggies, walking frames will find access easier and therefore eliminate any discrimination and inequality	Enables easier access to the building and the activities here.	Our community space is here to promote community cohesion and provide a safe space for all our users. Improved accessibility and safety for all our users is key to providing this and improving relations between all our users.	Potential for business to close for a short period during works.	We can hopefully provide an alternative entranceway during the works so impact is minimal.
Age Older and young people	Zion Community Space wants to adapt the entrance way to make the space more	As above	As above		As above	As above

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	accessible for all users and increase access for older residents and make the entranceway easier and safer.					
Disability Disabled people	Zion Community Space wants to adapt the entrance way to make the space more accessible for all users and increase access for disabled residents and make the entranceway	As above	As above		As above	As above

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	easier and safer.					
Race Black & Minority Ethnic people	Zion Community Space wants to adapt the entrance way to make the space more accessible for all users regardless of race.	As above	As above		As above	As above
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Zion Community Space wants to adapt the entrance way to make the space more accessible for all users regardless of sexual orientation and gender.	As above	As above		As above	As above

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity	Zion Community Space wants to adapt the entrance way to make the space more accessible for all users and increase access for parents with buggies as well as being safer for babies and children.	As above	As above		As above	As above
Religion or belief	Zion Community Space wants to adapt the entrance	As above	As above		As above	As above

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	way to make the space more accessible for all users regardless of sexual orientation and religion or belief.					
marriage and civil partnership	Zion Community Space wants to adapt the entrance way to make the space more accessible for all users regardless of relationships.	As above	As above		As above	As above
Other relevant communities of interest Eg: people who	Zion Community Space wants to adapt the entrance	As above	As above		As above	As above

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	way to make the space more accessible for all users.					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Increased match funding
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	We have worked with an experienced architect to obtain a quote for works.
How did you choose your final quote?	As above
How have you calculated your revenue/maintenance costings?	As above
Please provide evidence of the quotes you've obtained	Attached costings.

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n.	Summarise below how much you are requesting			
	CIL	£8,000		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 4: Inns Court Drive dropped kerbs

Section 2a. Name of your group or organisation: Bristol City Council – Local and Sustainable Transport

Section 2b. Your Organisation:

Briefly describe your organisation’s core purpose and activities
(less than 100 words)

Local Highway Authority

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Provision of a series of dropped kerbs (around 19) on the Inns Court Road footways to improve access for all.

ii. where will it be delivered?

Inns Court Road.

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Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you’ve identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

<p>i. the provision, improvement, replacement, operation or maintenance of infrastructure:</p> <p>It will improve the existing footways with the provision of dropped kerb crossing points.</p>
<p>And/Or:</p>
<p>ii. address the demands that development places on the Area Committee area:</p> <ul style="list-style-type: none"> Describe the demands placed by development that this project is addressing: What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans) <p>Increased development results in increased vehicle movements, making it harder for people to cross the road and access other local services.</p>
<p>iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?</p> <p>This will aim to provide improved crossing points along the route for pedestrians, particularly those with mobility or visual impairments, which will help residents to travel around their community and access local services.</p>

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
96/00091/South Bristol Business Park, Hengrove.	£27,378.74	No Limit	Local highway improvements or transportation measures in the area of impact of the development

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved access	Reduced complaints	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however the aim should provide improved access for those with mobility or visual impairments. All traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk		
If "no" please state when you will know .			
Written confirmation of permission – please attach			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

<p>200 words maximum</p> <p>BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.</p>
--

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2019/20	2020/21							
Key Milestones:	Design	Consultation and Build							

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
	30,000	2621.26	27378.74						30000
A. Total Project Capital Totals	30,000	2621.26	27378.74						30000
B. Revenue Costs		Funding Sources							

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	30,000	2621.26	27378.74						30000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Age Older and young people	Yes if it reduces the concerns about crossing the road and encourages more independent travel.	No	As 1.1		No	NA
Disability Disabled people	Yes this should provide positive improvement to crossing facilities and reduce the concerns about crossing the road and encourages more independent travel.	No	As 1.1		No	NA
Race	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Black & Minority Ethnic people						
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No		No	NA
Pregnancy and maternity	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Religion or belief	No	No	No		No	NA
marriage and civil partnership	No	No	No		No	NA
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
background						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The project would be reduced in scope and less dropped kerbs provided.
30%	The project would be reduced in scope and less dropped kerbs provided.
50%	The project would be reduced in scope and less dropped kerbs provided.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs

How did you choose your final quote?	NA
How have you calculated your revenue/maintenance costings?	NA
Please provide evidence of the quotes you've obtained	NA

n.	Summarise below how much you are requesting			
	CIL			£2,621.26
	S106 (complete table below)			£27,378.74
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
	96/00091/South Bristol Business Park, Hengrove.	£27,378.74	No Limit	Local highway improvements or transportation measures in the area of impact of the development

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 5: Filwood Crazy Golf

Section 2a. Name of your group or organisation: Community In Partnership Knowle West (running Filwood Community Centre + Filwood
--

Fantastic project)

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

CIPKW runs Filwood Community Centre for the benefit of the community. As a member of the Knowle West Alliance (residents/businesses/organisations positive action partnership) we lead on activities to do with art & music, leisure & informal learning and community spirit. We aim to bring people together and grow a sense of community and belonging, improve wellbeing, building on the assets of the people and place, and fill existing gaps of local wants and needs. We host many groups and events. We run Filwood Fantastic, working with local people to use creativity to regenerate the centre and surrounding areas

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

We have facilitated the development of community led ideas through outreach, workshops and events over the last year funded by Creative Civic Change and Community Gatherings BCC fund - community ambitions have emerged around having more family friendly, low cost activities within the community. One of these ideas is a semi permanent crazy golf course for community events and school holidays: Filwood Crazy Golf.

We always look to work with/hire services in the area to support the local economy and support local partnership and want to involve local people in the making. So, we will contract local organisation Re:work ltd to finalise the design and build it using re-use or recycled materials and working with young people.

We are also developing our membership scheme through a new Awards for All Lottery fund starting this autumn and seek to incorporate more regular crazy golf use through the scheme to help fund maintenance and staffing of the course (to give out balls and putts) on a more regular basis e.g. after-school and weekends. There will be a small nominal charge for one off use e.g. 50p/£1 and a large saving for a yearly membership.

ii. where will it be delivered?

Filwood Community Centre, Filwood Broadway.

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

<p>How does your project support development by delivering: (500 words maximum)</p>
<p>i. the provision, improvement, replacement, operation or maintenance of infrastructure: With increased housing development, Filwood Crazy Golf will deliver community facilities to increased housing. It will work as part of a package of measures to build the Broadway up as; a place for families to visit and an up and coming high street/hub worth attention of potential business/investment. This is part of a wider package of improvements to increase footfall, build Filwood Broadway as a centre/hub of community activity to draw in business interest around regeneration of the Broadway.</p> <p>Due to the redevelopment there are significant areas of land being held empty and fenced off, particularly around Filwood Broadway. This is making the area seem unloved and unfriendly. A manifestation of community spirit such as Filwood Crazy Golf will counteract this unfortunate side effect of redevelopment of the area.</p> <p>It will be a resource we can advertise to new communities as they develop which will help them see the benefit of being based within Knowle West / the Filwood Ward.</p> <p>It will make a statement to show the transformation of the Broadway is going forward regarding the 20-year regen framework for Knowle West (beyond housing). Destination Knowle West!</p>
<p>And/Or:</p>

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

See attached Civic Change Zine project development proposal of Filwood Fantastic and further below. Filwood Crazy Golf will act as a place where local people from different cultures and backgrounds can come together and get to know each other in a fun and safe environment. We'd look at how we could involve as many access needs as possible when creating the brief/ design.

The mission and deliverables of the Filwood Fantastic project, including Crazy Golf, was developed with the community and in response to the gaps (identified by KWTogether and BCC in winter 2018) in the 20 year Regeneration Framework Plan for Knowle West (BCC) – which includes; building pride of place, places for leisure and to spend time with family and friends, arts and culture, bringing the community together and enabling new connections, showcasing local talents and transforming spaces/improving the environment and shifting perceptions of the area from negative to positive.

The construction (by re:work) will engage with young people giving them a hands on experience where they will learn skills and deal concepts such as reuse and recycling.

2d(ii): S106-funded projects

~~Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)~~

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Page No

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Grow Pride of Place	Change perceptions/positive stories	Press coverage and quotes
		Local people feel proud and skills developed and showcased	Quotes and local case study stories
		Improved environment and facilities	Photos and use numbers (once running)

Outcome 2	Bring people together (leisure, with friends and family and make new connections)	Workshops with Rework	Involvement numbers and stats and pics
		System up and running to use the golf	Attendance numbers and stats and pics
		Reports from organisation	Reflective report from organisations involved and difference they've seen
Outcome 3	Transforming space / improving environment	New facility	Photos
		Change of Attitude	Quotes
		(also delivers outcome 1...	...but included separately as also very important)

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	x

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Filwood Community Centre is wheel-chair friendly, the Crazy Golf Course is designed to be used on the flat and can be rearranged to allow more space around the obstacles for those with severe mobility issues.

It will be painted in vibrant colours to aid people with issues around vision.

We will provide instructions verbally and in written form.

We also want to have a full access audit of the building with WECIL for £650 who then support you on where to get funds to deliver any recommendations.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

Our Crazy Golf will be open for use by everyone. We have already developed the idea with the community (see the attached Zine) through outreach, workshops, and events. The construction will engage with young people who struggle in schools and we are in conversation with local schools.

We will advertise it as a resource through local faith groups (who already have a strong presence within the Community Centre) and through the Knowle West Alliance.

Filwood Community has also just received funding from The Lottery to develop Friends of Filwood and the use of the Crazy Golf can be promoted through that and the Filwood Fantastic communications/engagement team (CIPKW + FCC + KWMC) and Re:work and resident volunteers.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Jon Bos Tel: 0117 90 36440 Email: john.bos@bristol.gov.uk		
If "no" please state when you will know .			

Email quote;	<p>You refer to a "<i>semi permanent structure</i>" for the courtyard ...that it "<i>can be fitted but moved</i>" in the future. I'm not sure if your project even constitutes 'alterations' if it is just a moveable and non-permanent structure....there is no need for you to obtain our consent for this?...these are not 'alterations', you already have permission under the terms of your lease to manage FCC as you see fit. It would just be up to CIPKW to decide how best to manage all this and to manage the property in accordance with the lease...</p> <p>If we don't hear from you further, we will assume that CIPKW will not make physical alterations to the property and will just deal with this as part of its status as a tenant under the lease.</p> <p>...It sounds 'crazy' and I hope it will be a great success!</p>
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Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Community In Partnership Knowle West

I have 15 years community engagement experience working at Knowle West Media Centre (KWMC) - Arts Council NPO and BCC Key Arts Provider - and recently joined Filwood Community Centre as the Business Manager/Creative Director, developing the centre as an arts and culture and wellbeing hub for Knowle West and destination for south Bristol.

Community In Partnership Knowle West (CIPKW) successfully raised for, ran and reported on our £10k project for Knowle West Fest 2018 (Big Lottery's 'Pitch Your Project'). We have also successfully received funds from Originators for this year's KWfest.

In recent months the CIPKW team have also been working with Civic Change with the new Filwood Fantastic project – funding £200,000 of a £3000,000 vision for the centre and Broadway.

Re:work has a track record on managing contracts and grants (including previous CIL/section 106 bids). They are an approved contractor with Bristol City Council. They are registered on Bristol City Councils approved list of Alternative Education providers.

Carpenter Salary	6000	6000							6000
Recruitment Costs (production)	500	500							500
Management/ Admin Costs (production)	1200	1200							1200
Sourcing materials	1500	1500							1500
Transport	800	800							800
Access audit and funding support from WECIL for centre	650	650							
Finance, admin, management, reporting	1400	1400							
Comms/engagement support	1400	1400							
A. Total Project Capital Totals	14,450	14,450	0	0	0	0	0	0	14,450
B. Revenue Costs	Funding Sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
CIPKW:									
Filwood Fantastic Business support	1400	0		16k	Civic Change - part time of a wider role			now	1400
Friends for Filwood scheme support	1400	0		7k	Lottery - part time of a wider role			now	1400
Project Revenue Totals	2,800	0	0	2,800	0	0	0	0	2,800

combined Capital & Revenue Totals (A + B)	17250	14450	0	2,800	0	0	0	0	17250
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m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls		Diversity training is part of the induction of all new employees and is reviewed regularly -		It will bring people from further south Bristol, and people from within the community from different backgrounds together....	Traditionally construction activities have a male bias.	We will be conscious of language and routes of recruitment, making sure that it is evident that all genders are welcome.
Age	Activity of crazy golf/ out golf					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Older and young people	crosses generations for old and young and will help bring the community together...	As above				
Disability Disabled people	We will break down the volunteering opportunities to ensure that there is parity of access.	As above				
Race Black & Minority Ethnic people		As above			There is a slightly lower % of people who identify as BAME within the Filwood Ward. There can be	Research has found that reaching non white ethnicities is best achieved through faith

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
					difficulty in recruiting from non white ethnicities.	groups. We will use these networks to advertise all opportunities.
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)		As above				

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Pregnancy and maternity		As above				
Religion or belief	We will advertise involvement through religious groups.	As above				
marriage and civil partnership		As above				
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer;	People of Knowle West, especially young families, who are in an area of 2% bottom deprivation in the country. This will be an affordable	As above				

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
people disadvantaged by economic or social background	and accessible activity to improve connections and wellbeing and fun!					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	scale down size and amount of community involvement
30%	scale down size and amount of community involvement - not ideal
50%	seek match funding

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Had a quote from a provider of Crazy Golf and included installation but they weren't on the list for BCC so they we looked to deliver the recycled version of the community plans and found a local delivery partner
How did you choose your final quote?	Needed to be a BCC approved and ideally for us local provider with experience in working in communities and this one ideally and could work with recycled materials and the community
How have you calculated your revenue/maintenance costings?	Rework to confirm advised amount once chosen materials reclaimed – This will come from the Friends of Filwood membership scheme.
Please provide evidence of the quotes you've obtained	Rework and Urban Crazy quotes attached

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n.	Summarise below how much you are requesting			
	CIL	£14,450		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 6: Educational play equipment for Filwood Library

Section 2a. Name of your group or organisation: Knowle West Alliance/ Knowle West Media Centre

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

The Knowle West Alliance is a collaborative partnership of residents, organisations and business working together for positive action in Knowle West. We build collective community voice and influence for the area communicating with local people; build positive relationships with external organisations that can support and benefit the area; offer a co-ordination point for projects and activities; contribute to building strength and capacity in the area; draw in and channel resources to support local people; strengthen communications and networks within the estate and externally

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

The Alliance Community Development Worker will collaborate with the Libraries team to engage existing library users and also work with other community groups to identify potential Library users with young children. These residents will be approached for ideas for equipment that will engage young children. Libraries and Alliance will then work together to identify appropriate options to present back to the community. The plan is to build up to a Community Consultation event where residents are invited to select from those options. Once the play equipment is brought then there will be a celebration event to demonstrate the use of community funds – highlight the whole process (perhaps start conversations about next year?) and include as many people as possible, increasing families using the Library.

ii. where will it be delivered?

Filwood Library

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:
There is an increase in housing development locally, particularly for those with young families, and a simultaneous reduction in local facilities. Working with the Library this project provides additional facilities within an existing venue and will provide more for the growing population in the area. It will improve the existing provision and provide a communal asset that is publically accessible to all. Filwood has a significant % of young people within its populace, and decreasing access to provision.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing: increasing density of population/decreasing community provision and resources
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans): QOL survey shows Filwood to have a significant number of young people compared to the rest of the city.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?
Knowle West Children's Centre have identified significant and increasing issues with learning, speech and development in the local area. There is also an increasing number of ESL families moving into the area. Therefore increasing educational play activities will have a positive impact on providing opportunities for play and cohesion.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase number of children using the library facilities	Numbers	Library staff to provide
Outcome 2	Increase engagement –	Average time spent	Library staff to provide

	time spent in children's area		
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Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

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Section 3a. Public Sector Equality Duty and Equalities Impact Assessment completed and attached	Tick to confirm x
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Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

Filwood Library is operated by Bristol City Council and is fully accessible.
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Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

The project is designed to be proactive in engaging and including the whole community (with young children). The project team have already identified a group of non-British residents who use the Library for young people services and they will be central to the engagement plan. Providing extra facilities will create extra opportunities for community integration and friendship building.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council, Libraries		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Tracey Wintle Tel: (0117) 9038521 Email: tracey.wintle@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission (to follow)		

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Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Knowle West Alliance will work collaboratively with the Libraries team, the local Councillor and all of the member organisations to ensure a wide reach across the community.

The Alliance has significant communications systems then enable good community engagement process. We have been commissioned to carry out community consultations by BCC which have been successfully carried out. We have a dedicated Community Development Worker who will lead on the project to ensure that community input is gained, local networks accessed and where possible resources are shared.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	November 2019	December/Jan 2019/2020	March 2020	April 2020					
Key Milestones:	Engage Community	Community Celebration	Review/top up	Top up					
	Community Consultation event	Event	Consult users	Celebrate					
		Social media report to community							

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Play equipment	£1850	£1850							£1850
Community consultation event and celebration event catering	£150	£150							£150
A. Total Project Capital Totals	£2,000	£2,000							£2,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	£2,000	£2,000							£2,000

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	It is predominantly women that attend the library preschool activities ie Bounce and Rhyme, or indeed make use of the children's facilities/accompany young children. This provides a place of sanctuary for some and a meeting point for others	No	Yes – improving social inclusion, access to facilities, potential to signpost into other activities	Providing a meeting place and shared point of interest and activates that can bring people together	None identified	
Age Older and young people	The educational play activities are intended for pre-school children in part and primary	No	As above		As above	

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	school children alongsdie					
Disability Disabled people	The Library is a fully accessible public space	No	As above		As above	
Race Black & Minority Ethnic people	The Library is a welcoming public space and is starting to be increasingly accessed by people from ethnic minorities	No	As above		As above	
Sexual Orientation and Gender Identity						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity	The play activities will be made use of by people who are on maternity leave and potentially pregnant people with other small children.	No	As above		As above	
Religion or belief						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
marriage and civil partnership						
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Reduce amount of play equipment purchased
30%	As above and reduce top up
50%	As above, no top up and limit resources for community celebration

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Following collaboration with Libraries team to identify appropriate equipment, the Community Development Worker will work with the community to identify what to buy.
How did you choose your final quote?	Following the above process the CDW will follow KWMC procurement procedure, where we will obtain 3 written quotes.
How have you calculated your revenue/maintenance costings?	We will factor in a top up fund to replace or replenish.
Please provide evidence of the quotes you've obtained	N/A

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n.	Summarise below how much you are requesting			
	CIL	£2,000		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 7: Creative Workspace toilet renovation

Section 2a. Name of your group or organisation: Brave Bold Drama
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)
We work to dismantle the cultural and financial barriers that can prevent members of the Hartcliffe and Withywood communities from accessing artistic and cultural experiences, and from exploring their own creativity. We do this through the work we programme at Creative Workspace, our community arts centre in Withywood which provides affordable and free arts events and courses for people of all ages from families with pre-school children, primary and secondary students, adults including single parents and those with a learning disability, and older people aged 55+ including those living with dementia. Creative Workspace also provides a weekly affordable community cafe.
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): We want to work with a local plumbing firm from BS13 (Greenslade and Sons) who provided the most affordable quotation for this work, to renovate the men’s toilets at Creative Workspace. This will involve the removal of a leaking urinal (currently out of use), and reconfiguring the layout of the toilets to make space for a third cubicle and space for a baby-change table. The floor will also be relaid. ii. where will it be delivered? At Creative Workspace, Queens Road, Withwyood, Bristol, BS13 8LF

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Renovating and extending the male toilet provision in our community arts centre and cafe will dramatically improve the overall experience for community members visiting the building. In 2018 (when we weren't open regularly as a cafe) we had 1,800 visitors, and now we are open weekly as a cafe this footfall will definitely rise.

Currently the leaking, unusable urinal is a huge waste of space and is very unpleasant and unhygienic when sometimes children accidentally use it.

People using our building to enjoy affordable food and a cultural and artistic experience deserve to have hygienic facilities.

The women's toilets are in not quite a poor state as the men's, but are still in need of renovation, and we an application to cover the costs of the female toilet renovation costs is being considered by the John James Foundation in August 2019.

In addition to male and female toilets, we have an accessible toilet and baby change facility already on site which is the newest of all the toilets as it was installed most recently, and is accessible for wheelchair users or people who due to other mobility issues cannot manage the steps up to access either the male or female toilets.

Once the toilets are all cubicle toilets (which once the urinal is removed they will be) we would be able to easily

redesignate all our facilities as gender-neutral, which would be an important step for us towards supporting people who identify as non-binary. The building was built in the 70s when this was not in architect's thoughts.

We would also, if we are successful in our application to John James as well, have baby-change facilities in all toilets, meaning that there were no barriers to people of any gender including parents or carers needing to use the accessible toilet from also changing their babies. We feel this is also an important statement of equality. Currently we only have room in the accessible toilet (which is already gender-neutral) for baby-change facilities, but would like to change this. We also have a high footfall of families with very young children so being able to provide more baby-change facilities would definitely meet the needs of many of our visitors.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution	Date to be Spent / Committed by	Purpose of Contribution

	Value		
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	There are fewer and/or no queues during busy events due to there being more toilets available.	Duty manager who supervises events can monitor this on busy events, which we class as any event that have 60+ participants.	The duty manager can monitor events that have 60+ participants held in advance of the toilet renovation and keep a log whenever there was demonstrable pressure on the facilities (queues), and continue to complete this log after the renovation.
Outcome 2	Visitors to Creative Workspace have a more pleasant experience overall as a result of the provision of improved toilet	We can set up a survey in advance of the toilet renovations asking visitors to score how they feel about the building	We can measure visitors' scoring of the facilities before and after to demonstrably measure how the overall visitor experience has been improved as a result of the toilets being renovated.

	facilities.	including a question about the current facilities currently and conduct this same survey after the renovations.	
Outcome 3	Creative Workspace staff responsible for maintaining the toilets are able to clean and maintain the toilets more efficiently and effectively than before.	Staff can be interviewed in advance of the toilet renovations about how long it takes them on average to clean and maintain the toilets, and they can be re-interviewed with the same questions after the renovations.	We can see how renovating the toilets has made cleaning and maintaining the toilets a more pleasant and less time-consuming task than before for our staff members.

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been

designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	<input checked="" type="checkbox"/>

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The building is already accessible for disabled people. The building is on a single storey with designated disabled parking and an accessible toilet. Wheelchair users or people with limited mobility are currently able to access everything the building has to offer in this respect.

We are aware that we need to work more towards braille signs, a hearing aid loop and the capacity to provide surtitles and/or BSL sign language interpreters for live performances, and are working the Inclusion Officer of Family Support and Inclusion Disabled Children and Specialist Services, based at The Park in Knowle, to move towards being able to provide these additional elements and services within our building for disabled people.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The building is a community arts centre and cafe, and exists to engage the wider community.

We don't currently harvest data about protected characteristics from our visitors, as we feel this can be rather intrusive when they are just coming in for a cup of tea or to paint a picture with their child.

We clearly designate the building as being a place of zero tolerance towards oppressive language or behaviour of any kind towards anyone.

We are signed up to the Bristol Equality Charter.

<https://www.bristol.gov.uk/people-communities/bristol-equality-charter>

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?			
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Lyn Murray Tel: 0117 902 5591 Email: Yvonne.Morgan@cliftondiocese.com		

If “no” please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

We will instruct the local contractor Greenslade and Sons who provided the most competitive quotation for this renovation work to carry out the work detailed on their original quotation, specifically to:

- Remove the urinal
- Reconfigure the space to add an additional cubicle and space for a baby change unit
- Lay new flooring
- Complete all required plumbing and waste-disposal.

We will close the building to the public whilst this work is being carried out, and will work closely with the contractor in order to ensure that they have sufficient time to carry out the work successfully to a high standard.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period / Year:	Once we know the grant application is successful and we know when the grant will be transferred we will:
Key Milestones:	<p>Contact the contractor. Negotiate dates for the work to be carried out. Ensure the dates don't need us to cancel existing community arts events.</p> <p>We accept that we will need to close the cafe for this work to be carried out, as the cafe is open Tues-Saturday weekly, not leaving much opportunity for the contractors to work otherwise.</p> <p>We will communicate this clearly through social media and with signs up in the building inside and out to fully alert visitors that we will be closed for a set number of days in order to renovate the toilets, to minimise disruption to our visitors.</p> <p>In the interim period, whilst the work is being scheduled, we will conduct visitor surveys and staff interviews and also monitor how busy the toilets are on any events with 60+ participants, so that we have this baseline data.</p>
	Big announcements on social media and signs once we re-open with our newly renovated toilets.
	For the following 3 months, conduct visitor surveys, staff interviews and monitor events with 60+ participants to monitor how the renovation of the toilets have improved things for our visitors and staff.

k.	Project Delivery Budget	
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Project Expenditure	Project Funding Sources
A. Capital Costs	Funding Sources

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	By rendering the currently male toilets (urinals) into cubicles, we can where we have female-identifying only events, assign all our toilets to be used by participants, as once the urinals are removed all our toilets can be designated unisex.		By renovating the currently male toilets and making them a) more pleasant for everyone and b) available for everyone whether male-identifying, female-identifying or non-binary.		No. Renovating dilapidated toilets in a community arts centre in a disadvantaged area is an entirely beneficial thing for all humans.	
Age Older and young						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
people						
Disability Disabled people						
Race Black & Minority Ethnic people						
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Being able to flexibly designate our toilets as gender-neutral/unisex, this will benefit our non-binary participants.	By having unisex facilities, we can also flexibly redesignate facilities to meet the needs of transgender participants	By renovating the currently male toilets and making them a) more pleasant for everyone and b) available for everyone whether			

<p>Protected Characteristics/ Equalities groups</p>	<p>1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.</p>	<p>1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)</p>	<p>1.3 Does it advance equality of opportunity? Say how (see guidance)</p>	<p>1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)</p>	<p>2.1 Does the proposal have any potentially adverse impacts?</p>	<p>2.2 How can these impacts be mitigated or justified? If so, how?</p>
		<p>who may prefer to to have the facilities designed in non-binary terms. By eliminating the more traditional “male” and “female” designation, transgender participants will not face any possible harrassment from being in the “wrong” toilet as there is</p>	<p>male-identifying, female-identifying or non-binary.</p>			

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
		no "right" or "wrong" toilets any more, just "toilets for humans."				
Pregnancy and maternity						
Religion or belief						
marriage and civil partnership						
Other relevant communities of interest						

<p>Protected Characteristics/ Equalities groups</p>	<p>1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.</p>	<p>1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)</p>	<p>1.3 Does it advance equality of opportunity? Say how (see guidance)</p>	<p>1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)</p>	<p>2.1 Does the proposal have any potentially adverse impacts?</p>	<p>2.2 How can these impacts be mitigated or justified? If so, how?</p>
<p>Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background</p>						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Yes, we approached 4 companies who all came to survey the men’s toilets, and 3 were able to provide quotations.
How did you choose your final quote?	It is the most cost effective and also gives support to a local company in BS13.
How have your calculated your revenue/maintenance costings?	One the toilets are renovated, the costs of keeping them maintained are covered by income we self-generate from our community cafe to pay our cafe employees. The cafe staff are tasked with keeping the toilets clean.
Please provide evidence of the quotes you’ve obtained	Quotations are attached: from Greenslade & Sons Bath Deco IP Contract Services Ltd

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n.	Summarise below how much you are requesting			
	CIL	£5,390		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 8: Valley Walk OS – Signs and Benches

Section 2a. Name of your group or organisation: Bristol City Council – Parks and Green Space Service

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Local unitary authority serving the City of Bristol.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

1. To design, produce and install 10 welcome signs at all the key entrance points leading into Dundry Slope and Valley Bottom BCC Park service site. The signs would include wording to request people to follow the Parks Byelaws and report any incidents with overall aim of trying to improve access and reduce antisocial behaviour (See attached plans)
2. To purchase and install 6 hard sleeper benches in appropriate locations for Dundry Slope and Valley Walk to improve the visitor experience for all abilities.

Costs;

Build cost;

10 no signs – welcome and by-laws, price each, supply sign, £40, Al post £30, quick set concrete £10, soil disposal £5, install labour £40 (install price as many near together less travel), price each = £125 each. Total £1,250

6 no. hardwood sleeper benches, price each, supply £160, install, concrete, soil disposal and labour £100. Total £1,560

Contingency 5% + Project Management 10% = £3,246

ii. where will it be delivered?

Bristol Parks site at Dundry Slope and Valley Walk Open Space

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

the provision, improvement, replacement, operation or maintenance of infrastructure:

Improving visitor experience by providing welcome signs at key entrance points that encourage visitors to respect the site and report any incidents with the overall aim of reducing anti-social behaviour . Install benches which require minimum maintenance and are in keeping with a more rural environment / setting, to improve of enjoyment of the site for all abilities.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

This is a demand to improve access to the site by being more welcoming and encouraging people to respect the site more and report any incidents. Currently there is high incidence of anti-social behaviour including leaving dog waste, fly tipping and leaving litter around. There is a lack of seating for quiet enjoyment of the Park by users.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

By encouraging good behaviour and reporting anti-social incidents and providing seating for quite enjoyment of the park

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
X			
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.
Please use SMART Indicators and concrete proposals to evidence achievement.

This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved access to park and green space	More people visiting the site	Numbers of people
		Reducing fly tipping and misuse of site	Less fly tipping reported
		Places for people to sit and enjoy for range of abilities	Benches well used

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	y

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Signage important for disabled users, plus provision of benches will provide places for people to sit and rest of all abilities

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

Project generated by community and Parks service will work with them to agree the most appropriate bench locations

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City council – Parks and Green Space Service		
Have you got their permission to deliver this project?	Yes	X	No
If “yes” please provide contact	Name: Keith chant, Parks Assets and Project Manager		

details	Tel: email only Email: keith.chant@bristol.gov.uk
If “no” please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Delivered in house teams including Bristol Design and Parks Fix it plus approved supplier for signage

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	20/21	21/22	21/23						
Key Milestones:									
Project Work up	X								
Approvals 6 months	X								
Procurement	X								

Delivery	X								
Handover	X								

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Build cost	£2,810	£3,246							£3,246
5% contingency	£141								
10% Project Management	£295								
A. Total Project Capital Totals	3246	3246	0	0	0	0	0	0	3246
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									

combined Capital & Revenue Totals (A + B)	3246	3246	0	0	0	0	0	0	3246
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m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	Welcome signs ensure that potential users are clear that the site is publicly accessible. Providing benches supports access and quiet enjoyment of a	No	No	No	No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	space for all the community.					
Age Older and young people	<p>Welcome signs ensure that potential users are clear that the site is publicly accessible.</p> <p>Providing benches supports access and quiet enjoyment of a space for all the community.</p> <p>Seating, particularly on a space with</p>	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	significant hills and slopes as at Dundry, significantly improves access for older people.					
Disability Disabled people	Welcome signs ensure that potential users are clear that the site is publicly accessible. Providing benches supports access and quiet enjoyment of a space for all the	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	community. Seating, particularly on a space with significant hills and slopes as at Dundry, can significantly improve access for people with mobility impairments.					
Race Black & Minority Ethnic people	Welcome signs ensure that potential users are clear that the site is publicly accessible.	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	Providing benches supports access and quiet enjoyment of a space for all the community.					
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Welcome signs ensure that potential users are clear that the site is publicly accessible. Providing benches supports access and quiet enjoyment of a	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	space for all the community.					
Pregnancy and maternity	Welcome signs ensure that potential users are clear that the site is publicly accessible. Providing benches supports access and quiet enjoyment of a space for all the community.	No	No		No	N/A
Religion or belief	Welcome signs ensure that potential users are	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	<p>clear that the site is publicly accessible.</p> <p>Providing benches supports access and quiet enjoyment of a space for all the community.</p>					
marriage and civil partnership	<p>Welcome signs ensure that potential users are clear that the site is publicly accessible.</p> <p>Providing benches</p>	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	supports access and quiet enjoyment of a space for all the community.					
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	Welcome signs ensure that potential users are clear that the site is publicly accessible. Providing benches supports access and quiet enjoyment of a space for all the community.	No	No		No	N/A

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may not proceed or scope of project reduced
30%	Project will not proceed, need to resubmit new proposal in 2020
50%	Project will not proceed, need to resubmit new proposal in 2020

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Budget costing by Parks and Green Space Service
How did you choose your final quote?	Budget costing by Parks and Green Space Service
How have you calculated your revenue/maintenance costings?	Maintenance costs will be added to anything funded by CIL that is additional to the existing service provision
Please provide evidence of the quotes you've obtained	Budget costing by Parks and Green Space Service

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n.	Summarise below how much you are requesting			
	CIL	£3,246		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 9: CATT Community Transport new bus

Section 2a. Name of your group or organisation: Hartcliffe & Withywood Community Partnership															
Section 2b. Your Organisation: Briefly describe your organisation’s core purpose and activities (less than 100 words)															
HWCP is an independent, community led organisation that is here to make Hartcliffe, Withywood, (and surrounding areas) places that work for everybody. We help make sure the community can make decisions about local issues, and we initiate activities or projects and promote local partnership work. We believe in empowering local residents and building communities. We deliver services that improve local lives and prospects: these include a local advice hub, and community transport services, where we currently operate 9 vehicles and carry approximately 40,000 passenger journeys per year.															
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): The purchase of a new (used) bus for the CATT community transport service. There are serious issues with the condition of the majority of our fleet. Below is a summary of their current state and work needed. As can be seen, nearly all the buses are over 10 years old and most have completed over 150,000 miles.															
<table border="1"><thead><tr><th>Vehicle Make</th><th>Registration</th><th>Current vehicle Age</th><th>Mileage</th><th>Total passenger journeys so far 2018/19</th></tr></thead><tbody><tr><td>Volkswagen</td><td>SF05 GHH</td><td>13 years</td><td>132,467</td><td>4,315</td></tr><tr><td>Volkswagen</td><td>SF05 GGO</td><td>13 Years</td><td>127,956</td><td>7,138</td></tr></tbody></table>	Vehicle Make	Registration	Current vehicle Age	Mileage	Total passenger journeys so far 2018/19	Volkswagen	SF05 GHH	13 years	132,467	4,315	Volkswagen	SF05 GGO	13 Years	127,956	7,138
Vehicle Make	Registration	Current vehicle Age	Mileage	Total passenger journeys so far 2018/19											
Volkswagen	SF05 GHH	13 years	132,467	4,315											
Volkswagen	SF05 GGO	13 Years	127,956	7,138											

Volkswagen	SF05 GGZ	13 Years	151,621	8,158
Mercedes Sprinter	AY04 GCV	14 Years	204,232	3,111
Mercedes Sprinter	NK57 GNJ	12 years	124,605	2,725
Iveco	NX57 FPG	12 years	133,966	2,706
Fiat	WX11 CGK	8 years	62,224	6,352
Peugeot Car	GX53 HZG	16 years	95,887	848
Volkswagen	SN14 FBU	5 years	56,655	0

ii. where will it be delivered?

The service currently operates across South Bristol, covering Hartcliffe, Withywood, Bedminster, Stockwood, Whitchurch, St Annes, Brislington, Broomhill, Highridge, Uplands Bedminster Down, Headley Park, Windmill Hill, Ashton and Ashton Vale.

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

CATT was set up to assist local residents living in the areas of Hartcliffe and Withywood. This service was created to help those residents less able to access local public transport due to mobility or other health related problems.

The majority of CATT service users have some form of mobility/health problems and our services link users up to various destinations including leisure, social and shopping centres within South Bristol and beyond. CATT provides transport to health centres, community centres, doctors' surgeries, local community groups and churches. The majority of our members are of the more mature age group. More, younger parents and their children are travelling particularly on day trips and group hire.

CATT completed in excess of 37,800 single passenger journeys from 1st April 2018 until 31st March 2019. CATT now operates more than 50 different routes on a weekly basis – this doesn't include group hire and day trips services.

HWCP/CATT on the 1st April 2017 became the lead partner to a collaborative partnership. In total there are 3 partners within this partnership each sharing their resources to establish a more efficient and cost effective group of community transport providers. Working in this partnership will open opportunities to increase workloads/bus capacities, income, and stronger purchasing power such as group vehicle insurance, collective vehicle maintenance reducing the hourly maintenance rates/expenditure and vehicle purchasing.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)
-

Over the past 4 years CATT has expanded its services to more geographical community areas in South Bristol to meet growing demand. We know that many residents in our area (41.1% of all households, in Hartcliffe and Withywood) do not have access to a car, which is considerably higher than the Bristol average of 28.8% and the national average of 26.8%. Many live more than 400 metres from a public bus stop and are unable to access mainstream public transport. These figures are drawn from the Bristol City Council "Quality of Life Survey". Our own survey suggests the number of people with no access to a car in our area has increased (for our members, it is now 64%). 19% stated CATT is their only form of transport to getting out of house.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

In 2016 we conducted a survey of users of the CATT bus community transport services. We received 359 survey responses (over 50% responses), of our users:

- 96% say that the services enable them to live independently
- 93% would find it difficult to socialise without the community transport service
- 98% find the service good value for money
- 98% feel that the service and team contributes to their wellbeing and happiness
- 92% say their health would suffer without the bus

Some of the individual comments and statements we received are below:

"I would be housebound without the bus"

"Since being on the CATT bus, I have made so many new friends, without this service I wouldn't be able to get out"

"The CATT bus helps me to meet with new people, I have never known before and that is a life-line to me. I don't know what I would do without it".

"Without the CATT service it would be very hard to do simple things like shopping and social activities".

"I would be a recluse without the CATT bus the drivers and office staff are the key to the outside world. I do not know how I could possibly cope without them and the service"

"The CATT bus is a life saver for us who live on a hill there is no way I could get out without the bus - all my family are working and do not live near "

"The CATT bus is door to door and with shopping is a big help as we have no car"

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

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Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Transport users (members) with physical or mental barriers are more independent as a result of using the CATT community transport	Monitoring of service users rates	Figures from monitoring the service quarterly
		Number of users with physical or mental barriers	Membership forms (gather data)
Outcome 2			Quartley monitoring

	Transport users have increased wellbeing	Passenger journeys to social & community activities	
		Numbers of volunteers & volunteering hours	Volunteer timesheets and application forms
Outcome 3	Transport users will be able to access service & shops that they would otherwise struggle to reach	Monitoring of service usage rates	Quartley monitoring
		Feedback from service users and new journeys being requested	Yearly user evaluation form & verbal feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

We prioritise and target people who cannot access mainstream transport provision, due to a physical disability or mental health support needs. We are much more than a transport service and also provide a social network for all our members.

Our services are the eyes and ears of vulnerable or disabled residents in our communities. Often fellow passengers or drivers are the first to notice that one of our passengers needs additional help and to intervene before the situation becomes worse. For example recently when one of our drivers was carrying a service user's shopping to her front door, he realised that the service user was unable to manage, having to throw her shopping up the stairs to reach her front door in a very dangerous fashion. Staff from CATT contacted the family and the right agencies, and the service user is now rehoused in a home in which she can remain independent for longer.

All our buses are fully accessible and in addition all drivers and volunteers have completed the MiDAS (Minibus Driver Awareness Scheme) assessment and training programme, hold a MiDAS certificate and have received Passenger Assistance, Health and Safety training, plus some are first aid and Dementia trained.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

HWCP has a strong track record of engaging disenfranchised and disengaged communities and working with hard to reach groups. The CATT bus is run from our @Symes centre, a very busy community resource in the heart of Hartcliffe serving many of the most vulnerable members of our community. We have a footfall of over 40,000 visits per year from local residents who come into the centre, many of them at points of crisis in their lives. Our staff and volunteers work on a day to day basis to reach out to people, discussing their needs and helping find services for them or shape existing services to suit them.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	N/A			
Have you got their permission to deliver this project?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If "yes" please provide contact details	Name: Tel: Email:			
If "no" please state when you will know .				
Written confirmation of permission – please attach				

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

The CATT service was first established in 2004, taking members to local shopping centres and other community facilities. CATT now operates a door to door service in 12 community areas of South Bristol. In 2006 CATT expanded its services to include group hire and leisure trips. Since the introduction of group hire the growth in community groups joining the CATT community bus scheme has grown to over 100 plus member groups.

We have a highly skilled experienced and dedicated staff team with key skills in coordination, administration and operating the transport service.

All our office staff and drivers are extremely knowledgeable providing advice and support, enabling those who are isolated to access further services or activities. They are in daily contact with our members and we believe this is why we are able to get a clear understanding of the problems that affect them.

The satisfaction of the quality of our services by our users is monitored through regular questionnaires and customer feedback forms. We also encourage verbal feedback on a day-to-day basis, with drivers chatting to the bus users and reporting back to the office.

Section 4c. Delivery timetable and key events/activities:

Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	March 2019	July 2019	October 2019	October – November 2019	November – December 2019	December 2019	December – January 2020
Key Milestones:	Stage one - complete	Stage two – Submit full project proposal	Release of funds	Identify suitable vehicle	Paperwork processing & formalisation to get bus on the road i.e. road tax & insurance	Livery (branding the vehicle)	Bus out on the road

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Community Bus	£32,160	£32,000	0	0	0	0	0	0	£32,000
A. Total Project Capital Totals	£32,160	£32,000	0	0	0	0	0	0	£32,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	£32,160	£32,000							£32,000

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	The service enhances the lives of many older females. Statistics shows the life age expectancy is higher for females than males, therefore we have a larger group of older females using the community bus service. This group are not isolated and can get out to shops and social gatherings.	All vehicles are fully accessible and accommodate wheelchair use. We offer a door to door service, plus all drivers go "above and beyond" to help and support users i.e. all shopping is helped on to the bus and dropped right to their front door.	The service increases opportunities, plus empowers and supports vulnerable and isolated people out of their homes on a regular basis.	The service increases opportunities, plus empowers and supports vulnerable and isolated people out of their homes on a regular basis.	The CATT project runs across South Bristol, improving the lives of many residents.	None that we are aware of.
Age						

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Older and young people	Group hire trips appeal to many single parents and during school holidays these journeys have a large increase.					
Disability Disabled people	We prioritise and target people who cannot access mainstream transport provision, due to a physical disability or mental health support needs. We are much more					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	than a transport service and also provide a social network for all our members.					
Race Black & Minority Ethnic people	HWCP work closely with Vison BME (a local group), though our membership has low BME uptake, we hope to increase this during out PBSA (lottery) project over the next three years.					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	Our transport service welcomes all, regardless of LGBT					
Pregnancy and maternity	The CATT service offers a door to door service, so this would benefit					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
	if pregnant, or have a small child.					
Religion or belief	Our transport service welcomes all.					
marriage and civil partnership	Our transport service welcomes all.					
Other relevant communities of interest Eg: people who are looked after by the council;	CATT was set up to assist local residents living in the areas of Hartcliffe and					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
those with responsibilities as a carer; people disadvantaged by economic or social background	Withywood. This service was created to help those residents less able to access local public transport due to mobility or other health related problems.					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	An older vehicle would be purchased
30%	As above
50%	We would not be able to purchase a suitable vehicle

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Yes, we recently purchased a new vehicle
How did you choose your final quote?	The right attributes of the vehicle
How have you calculated your revenue/maintenance costings?	An average of costs over a three year period
Please provide evidence of the quotes you've obtained	Submitted with funding application

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n.	Summarise below how much you are requesting			
	CIL	£32,000		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 10: Bamfield Road Speed Table

Section 2a. Name of your group or organisation: Bristol City Council – Local and Sustainable Transport

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Local Highway Authority

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

A new zebra crossing is being provided on Bamfield Road as part of a Safer Routes to School Scheme following the loss of the school crossing patrol. This will provide additional funding to provide a speed table at the same location to improve accessibility and reduce vehicle speeds further.

ii. where will it be delivered?

Bamfield Road

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

<p>i. the provision, improvement, replacement, operation or maintenance of infrastructure:</p> <p>It will provide a new speed table on Bamfield Road.</p>
<p>And/Or:</p>
<p>ii. address the demands that development places on the Area Committee area:</p> <ul style="list-style-type: none"> • Describe the demands placed by development that this project is addressing: • What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans) <p>Increased development results in increased vehicle movements, potentially putting pressure on the local road network and making it more difficult to cross busier roads.</p>
<p>iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?</p> <p>This will aim to slow vehicle speeds at the new zebra crossing, making it safer for all at the crossing.</p>

2d(ii): S106-funded projects

<p>Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)</p>			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
<p>How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:</p>			
<p></p>			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved Safety	Reduced Complaints	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however providing a raised table at the new crossing will improve access to the crossing by making the crossing the same height as the footways, making it easier to use by those with mobility impairments. All traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership	
Who owns the land or resources	Bristol City Council

your project will impact on?			
Have you got their permission to deliver this project?	Yes	✓	No
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2019/20	2020/21							
Key Milestones:	Design	Consultation and Build							

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Installation of speed table	15,000	15,000							15,000
A. Total Project Capital Totals	15,000	15,000							15,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	15,000	15,000							15,000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	NA
Age Older and young people	Yes if it reduces the concerns about crossing the road and encourages more independent travel.	No	As 1.1		No	NA
Disability Disabled people	Yes if it reduces the concerns about crossing the road and encourages more independent travel.	No	As 1.1		To be reviewed as the scheme design develops	To be reviewed as scheme design develops
Race	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Black & Minority Ethnic people						
Sexual Orientation and Gender Identity Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No		No	NA
Pregnancy and maternity	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Religion or belief	No	No	No		No	NA
marriage and civil partnership	No	No	No		No	NA
Other relevant communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
social background						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The speed table element of the project would not proceed
30%	The speed table element of the project would not proceed
50%	The speed table element of the project would not proceed

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs

How did you choose your final quote?	NA
How have you calculated your revenue/maintenance costings?	NA
Please provide evidence of the quotes you've obtained	NA

n.	Summarise below how much you are requesting			
	CIL			£15,000
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 11: Hengrove Community Farm Park – Path

Section 2a. Name of your group or organisation: Bristol City Council – Parks and Green Space Service
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)
Local unitary authority serving the City of Bristol.

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

To upgrade to a smooth surface the existing tarmac path from the entrance by Hengrove shops, diagonally across the park, then split it into paths to connect to Two Acres Road and give access to the new Metrobus stop on Hengrove way (ring road) –see attached map.

ii. where will it be delivered?

Hengrove Community Park Farm

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

The provision, improvement, replacement, operation or maintenance of infrastructure:

The project will improve the path surface for the existing path within the Hengrove Community Park Farm and thereby facilitate access to the site and links to shops and bus stops. The existing path surface has not been resurface for over 15 years and does not facilitate access by all.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)
 There is a Community/user to demand to improve access to the Hengrove Park and links to shops and bus stops by ensure the park path surface is resurfaced

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

By providing improving the surface of an existing path so it can be accessed by all.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
N/A			
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			
N/A			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved access to park and green space and links to local shops and bus stops including new the Metrobus top	Greater use of the site by the local people of all abilities	Positive feedback from local people on Bristol.gov.uk quality of life webpage

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	y

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The path improvements will provide a better surface for wheelchair users to access the site and connecting shops and bus stops.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

This proposal has come from the local community. They will be informed about the specification and timing of path improvement works.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	Bristol City council – Parks and Green Space Service			
Have you got their permission to deliver this project?	Yes	X	No	
If “yes” please provide contact details	Name: Keith chant, Parks Assets and Project Manager Tel: email only			

	Email: keith.chant@bristol.gov.uk
If “no” please state when you will know .	
	Written confirmation of permission – please attach

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum
 BCC has all the skills, experience, knowledge, and quality assurance processes and Proven track record to deliver this project. A BCC project officer will be assigned to deliver the project. We will use Highway Framework Lot 6 contract

Section 4c. Delivery timetable and key events/activities:
 Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:									
Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.									
Month/Period/ Year:	20/21	21/22	21/23						
Key Milestones:									
Project Work up		X							
Approvals 6 months		X							
Procurement		X							
Delivery		X							
Handover		X							

k.	Project Delivery Budget	
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Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Build cost	£8,149	£10,000							£10,000
10% Contingency	£815								
10% Project Management	£896								
A. Total Project Capital Totals	9860	10000	0	0	0	0	0	0	10000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	9860	10000	0	0	0	0	0	0	10000

m. Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	N/A
Age Older and young people	No	No	No		No	N/A
Disability Disabled people	The path improvements will provide a better surface for wheelchair and mobility scooter users and other users to access the site and connecting shops and bus stops.	No	No		No	N/A
Race	No	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Black & Minority Ethnic people						
Sexual Orientation and Gender Identity  Lesbian, Gay, Bisexual and Transgender + people (LGBT+)	No	No	No		No	N/A
Pregnancy and maternity	No	No	No		No	N/A
Religion or belief	No	No	No		No	N/A

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
marriage and civil partnership	No	No	No		No	N/A
Other relevant communities of interest Eg people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	No	No	No		No	N/A

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
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10%	Project may not proceed or scope of project reduced
30%	Project will not proceed, need to resubmit new proposal in 2020
50%	Project will not proceed, need to resubmit new proposal in 2020

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Budget costing by Parks and Green Space Service
How did you choose your final quote?	Budget costing by Parks and Green Space Service
How have you calculated your revenue/maintenance costings?	Maintenance costs will be added to anything funded by CIL that is additional to the existing service provision
Please provide evidence of the quotes you've obtained	Budget costing by Parks and Green Space Service

Page 170	Summarise below how much you are requesting			
	CIL	£10,000		
	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 12: Stockwood Shops Streetscene Improvements

Section 2a. Name of your group or organisation: Bristol City Council – Local and Sustainable Transport
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)
Local Highway Authority
Section 2c. Your Project: i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix): Improvement to the streetscene including the provision of lighting, seating, planters etc. ii. where will it be delivered? Stockwood shops – Hollway Road

Page 7/11

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering: (500 words maximum)
i. the provision, improvement, replacement, operation or maintenance of infrastructure: It will improve the shopping area of Stockwood through improved local environment and streetscene.
And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Local development places additional pressure on the road network and local services.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Improving the local environment around local shopping centres makes them more attractive to local residents, benefiting the economy of the local high street. This in turn reduces the need for local residents to travel to shops elsewhere reducing the impact on the local network.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Page 172			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:			

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved streetscene	Comments from local residents	Councillor Feedback

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>) .

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3c. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

A. Total Project Capital Totals	30,000	30,000							30,000
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	30,000	30,000							30,000

mTU Public Sector Equality Duty

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls	No	No	No	No	No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Age Older and young people	Maybe if it generates more visits to the local shopping areas by encouraging more independent travel.	No	As 1.1		No	NA
Disability Disabled people	Maybe if it generates more visits to the local shopping areas by encouraging more independent travel.	No	As 1.1		To be reviewed as the scheme design develops	To be reviewed as scheme design develops
Race Black & Minority Ethnic people	No	No	No		No	NA
Sexual Orientation and Gender Identity	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Lesbian, Gay, Bisexual and Transgender + People (LGBT+)						
Pregnancy and maternity	No	No	No		No	NA
Religion or belief	No	No	No		No	NA
marriage and civil partnership	No	No	No		No	NA
Other relevant communities of interest	No	No	No		No	NA

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background						

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The project would not be able to deliver as many improvements.
30%	The project would not be able to deliver as many improvements.
50%	The project would not be able to deliver as many improvements.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous scheme delivery costs
How did you choose your final quote?	NA
How have you calculated your revenue/maintenance costings?	NA
Please provide evidence of the quotes you've obtained	NA

n.	Summarise below how much you are requesting			
	CIL	£30,000		
Page 180	S106 (complete table below)			
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

Proposal 13: Replacement tree planting & Glyn Vale, Kingswear and Novers green space tree planting

Section 2a. Name of your group or organisation: Bristol City Council (Tree Bristol)
Section 2b. Your Organisation: Briefly describe your organisation's core purpose and activities (less than 100 words)

Tree Bristol plants trees in streets, on BCC Housing land and in parks & green spaces across the city of Bristol. This contributes to the city's aspiration of becoming carbon neutral by 2030 and doubling Bristol's tree canopy cover by 2046. Sites are identified by the team and Bristol Tree Forum

Section 2c. Your Project:

i. Please describe the project you want to deliver (200 words maximum) (attach any plans, drawings etc as an appendix):

Using 7 development contributions of s106 funds; plant 106 trees across the AC area.

Use £2,295.63 of 106 14/00417 to plant and maintain 3 trees within the Totshill Drive area

Use £1,530.42 of 106 14/00416 to plant and maintain 2 trees within the Shortwood Rd area

Use £22,956.30 of 106 17/03959 to plant and maintain 30 trees under a Tree Management and Enhancement Plan (TMEP) with the Northern Slopes Initiative.

Use £22,191.09 of 106 17/03959 to plant and maintain 29 trees within the Wedmore Vale / Glyn Vale area

Use £4,591.26 of 106 17/01644 to plant and maintain 6 trees within the Hollway Rd area

Use £2,295.63 of 106 17/05816 to plant and maintain 3 trees within the Binmead Gardens area

Use £1,530.42 of 106 18/02587 to plant and maintain 3 trees within the Chaundey Grove area and at Sullivan Close Amenity Land TPL

Use £23,721.51 of 106 17/03719 to plant and maintain 31 trees within the Maesknoll area

ii. where will it be delivered?

14/00417 – 3 plots within 1 mile radius of 82-84 Totshill Drive namely:

1 Totshill Drive – 100013.5 – Ulmus 'New Horizon'

2 Totshill Drive – 100012.5 – Ulmus 'New Horizon'

3 Lockemor Road – 100005.5 – Sorbus aucuparia

14/00416 – 2 plots of tree planting within 1 mile radius of 83-85 Shortwood Road namely:

1 Lampton Avenue – 100018.53 – Ulmus 'New Horizon'

2 Lampton Avenue – 100018.51 – *Quercus rubra*

17/03959 – 29 trees to be planted within Wedmore Vale / Glyn Vale area:

1 Airport Road Open Space – 100066.5 – *Fagus sylvatica aspleniifolia*

2 Airport Road Open Space – 100057.25 – *Fagus sylvatica*

3 Hengrove Way - 100076.9 – *Fagus sylvatica* Dawyck purple

4 Hengrove Way - 100076.8 – *Fagus sylvatica* Dawyck purple

5 Hengrove Way - 100076.7 – *Fagus sylvatica* purpurea

6 Hengrove Way - 100076.6 – *Fagus sylvatica* purpurea

7 Hengrove Way - 100076.5 – *Fagus sylvatica* purpurea

8 Roman Farm Road -100064.5 - *Fagus sylvatica* purpurea

9 Roman Farm Road -100063.5 - *Fagus sylvatica* purpurea

10 Hengrove Way -100062.5 - *Fagus sylvatica* purpurea

11 Inns Court Open Space – 100058.1 - *Fagus sylvatica* purpurea

12 Hengrove Way 100057.5 - *Fagus sylvatica* purpurea

13 Hengrove Way 100032.1 - *Fagus sylvatica* purpurea

14 Inns Court Housing 100111.5 – *Lugustrum lucidum*

15 Inns Court Housing 100110.5 – *Lugustrum lucidum*

16 Inns Court Housing 100125.36 – *Liriodendron tulipifera*

17 Inns Court Housing 100096.5 – *Cercidiphyllum japonicum*

18 Inns Court Housing 100149.5 – *Aesculus indica*

19 Inns Court Housing 100277 - *Koelreuteria paniculata*

20 Inns Court Housing 100077.5 - *Koelreuteria paniculata*

21 Inns Court Housing 100082.5 – *Davidia involucrate*

22 Inns Court Housing 100081.5 – *Davidia involucrate*

23 Inns Court Open Space 100019.5 – *Populus nigra*

24 Inns Court Open Space 100018.5 – *Populus nigra*

25 Inns Court Open Space 100069.51 – *Prunus amanogawa*

26 Travers Close Amenity Land 100064.5 *Ostrya carpinifolia*

27 Elgar Close Footpaths 100157.5 *Sequoiadendron giganteum*

28 Elgar Close Footpaths 100162.5 *Sequoiadendron giganteum*

29 Travers Close Amenity Land 100169.5 – *Paulownia tomentosa*

17/03959 – 30 trees to be planted as TMEP for the Glyn Vale, Kingswear and Novers Common green spaces on the Northern Slopes in Knowle in conjunction with Northern Slopes Initiative. Maps and species to follow but essentially 10 trees in the 3 distinct areas of Kingswear, Novers Common and Glyn Vale. Primary specimen sites to be supplemented by lower level planting of whip and feathered trees to be funded and supplied by One Tree Per Child Project.

17/01644 – 6 trees to be planted within 1 mile radius of 75 Hollway Road namely:

- 1 Gillebank Close 10003.5 – *Ulmus 'New Hortzon'*
- 2 Gillebank Close 10003.6 – *Metasequoia glyptostroboides*
- 3 Gillebank Close 10003.7 – *Corylus colurna*
- 4 Stockwood Road 10025.5 – *Prunus Pandora*
- 5 Stockwood Lane 10026.5 – *Prunus Pandora*
- 6 Stockwood Lane 10028.5 – *Prunus Pandora*

17/05816 – 3 trees to be planted within 1 mile radius of 12 Binmead Gardens namely:

- 1 Collinson Road 10036.5 – *Aesculus indica*
- 2 Hareclive Road 10036.6 – *Acer platanoides* Deborah
- 3 Hareclive Road 10026.7 – *Tilia cordata* Greenspire

18/02587 – 2 trees to be planted within 1 mile radius of 8 Chaundey Grove namely:

- 1 Chaundey Grove 10001.6 – *Pterocarya fraxinifolia*
- 2 Chaundey Grove 10011.1 – *Cornus kousa*
- 3 Sullivan Close Amenity Land TPL 10062.51 *Sorbus aucuparia*, (Rowan)

17/03719 – 31 trees to be planted in the vicinity of the Maesknoll Development namely:

- 1 Bamfield 10001.15 – *Davidia involucrata*
- 2 Alverstoke 10025 – *Parrotia persica*
- 3 Bamfield 100035.5 – *Pyrus calleryana* Chenticleer
- 4 Robinia Walk 10001.5 – *Sorbus a Cardinal Royal*
- 5 Robinia Walk 10001.7 – *Sorbus a Cardinal Royal*
- 6 Robinia Walk 10003.5 – *Sorbus a Cardinal Royal*
- 7 Robinia Walk 10003.7 – *Sorbus a Cardinal Royal*
- 8 Robinia Walk 10004.5 – *Sorbus a Cardinal Royal*
- 9 Isabella Road 10001.5 – *Zelkova*

- 10 Isabella Road 100002.5 – Zelkova
- 11 Isabella Road 100003.5 – Zelkova
- 12 Tarnock Avenue 100001.5 – Prunus serrula
- 13 Mile Walk 10004.5 – Nothofagus dombeyii
- 14 Mile Walk 100003.5 – Paulownia tomentosa
- 15 Mile Walk 10009.5 – Pinus pinea
- 16 Tynning Close (SH) 100006.5 – Prunus Sunset Boulevard
- 17 Walsh Avenue 100007.5 – Pyrus calleryana Chanticleer
- 18 Oakdale Road Open Space 100002.5 – Acer campestre
- 19 Oakdale Road Open Space 100003.5 – Acer griseum
- 20 Oakdale Road 100004.5 – Taxodium distichum
- 21 Oakdale Road 100005.5 – Alnus glutinosa
- 22 Oakdale Road 100006.5 – Taxodium distichum
- 23 New Fosseyway Road 100002.5 – Prunus Sunset Boulevard
- 24 Quickthorn Close 100010.5 – Prunus Sunset Boulevard
- 25 Button Close 100012 – Parrotia persica
- 27 Oatlands Avenue 100028.51 – Pinus radiata
- 28 Briery Leaze Open Space 100045.3 – Juglans regia
- 28 Thurlestone; Widcombe & Holcombe (Networ 10001.5 Fagus sylvatica purpurea
- 28 Briery Leaze Open Space 100014.5 – Betula pendula
- 30 Briery Leaze Open Space 100014.02 – Betula pendula
- 31 Fortfield Road 100011.5 – Sorbus aucuparia

Section 2d: Funding Eligibility

2d(i): CIL-funded projects

See Guidance: this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2ci & 2cii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

How does your project support development by delivering:

(500 words maximum)

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Page 1 of 1

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
14/00417 82-82 Totshill Drive	£2325.19	20/10/2020	Provision and maintenance of Tree Planting within a one mile radius of address Provision and maintenance of tree planting within one mile radius of address
14/00416 83-85 Shortwood Road	£1555.60	20/10/2020	The provision and maintenance of replacement tree planting Tree Planting within a one mile radius of address Tree Planting within a one mile radius of address

14/03959 Wedmore Vale / Glyn Vale	£45,511.40	08/03/2023	Tree Planting within a one mile radius of address Replacement tree planting in the vicinity
17/01644 75 Hollway Road	£4,591.26	No Limit	
17/05816 12 Binmead Gardens	£2,599.16	No Limit	
18/02587 8 Chaundey Grove	£1,753.94	No Limit	
17/03719 Maesknoll, Somfield Road	£24,028.58	06/09/2025	

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?:

The s106 is designated for tree planting. The spend is consistent with the parameters of the Bristol Tree Replacement Standard. All plots are available to plant this season and have been surveyed and assessed by Arbs Officers for suitability and species. Substitute plots within the AC area have been identified if any of the above 93 are not able to be progressed due to adverse service checks.

Planting of trees has many proven social, environmental benefits and this also fits in with the local authority aspiration to double the city's tree canopy cover by 2046.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase canopy cover in the area	Percentage of canopy cover increased	Tree audits / satellite imagery
Outcome 2	Contribute to cleaner air	NO ₂ and SO ₂ levels reduced	Annual measurements by Environment Agency
Outcome 3	Improved satisfaction with local environment	Improved Bristol QoL scores	Bristol QoL survey

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see <https://www.bristol.gov.uk/people-communities/equalities-policy>).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies. Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Tree Bristol follows local and national guidelines before tree planting locations are signed off to maintain access along highways and within green spaces. Trees are not planted in footpaths for instance, unless there is a minimum of 1.8m clearance

Section 3c. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

All our bulk planting and maintenance sessions involve volunteers and local community groups. We ask for help wherever appropriate although this isn't always possible with roadside planting due to health and safety issues. We recognise the value of bringing different sections of the community together to do this work fulfilling one aspect of the Public Sector Equalities Duty

Section 4. **Project Delivery Details**

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes	X	No
If "yes" please provide contact details	Name: Richard Fletcher Parks / Shaun Taylor Highways Tel: 0117 9222000 Email: Richard.fletcher@bristol.gov.uk Shaun.taylor@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

Tree Bristol is responsible for planting all new and replacement trees through the city and has been for the last ten years. The project follows the Bristol Tree Planting Standard which is recognised nationally as being of best practice. All sites and species are thoroughly considered and consulted and all prospective locations are service checked and scanned for underground hazards. All trees are planted within the winter season November – March and guarded and caged with a fifteen year maintenance plan.

Section 4c. Delivery timetable and key events/activities:
Please complete table on next page.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020 onwards
Key Milestones:	Final tree locations plotted with Tree Forum	Service checks completed	Scans completed and locations marked up	Planting	Planting	Planting	Planting	Planting	Maintenance programme begins

k.	Project Delivery Budget	
----	-------------------------	--

Project Expenditure		Project Funding Sources							
A. Capital Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
107 tree replacements @£765.21 per tree	81,877.47	£82,365.13							£82,365.13
Support costs	487.66								
A. Total Project Capital Totals	£82,365.13	£82,365.13							£82,365.13
B. Revenue Costs		Funding Sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding - secured	source of funding	other funding - not secured	source of funding	when will this funding be secured?	Total Income
Project Revenue Totals									
combined Capital & Revenue Totals (A + B)	£82,365.13	£82,365.13							£82,365.13

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sex Women & girls Page 191	Tree Bristol attempts to promote our Community work amongst all protected groups. We have promoted work on the project to Young mums groups in Hartcliffe and Withywood and Somali Mothers group in Easton for community planting events		Yes. We promote outdoor career opportunities to girls and women encouraging them to consider traditionally 'male careers' such as horticulture and tree surgery	Yes we have schools working alongside groups breaking down barriers and encouraging further work, eg allotment scheme at City Academy		
Age Older and young people	Many of our lead volunteers are older and retired people. We are looking to reduce					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Page 192	social isolation by promoting joint planting and maintenance events between younger school children and older people in supported accommodation. We have worked on planting events with North Bristol Dementia Group with older people with dementia and Alzheimers working with us in Penpole Woods planting more trees.					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Disability Disabled people Page 193	All our planting schemes and events are designed with access requirements under the Equalities Act in mind.				Frustration for people with disabilities around limited ability to use tools.	We have addressed this by purchasing smaller and lighter equipment where possible.
Race Black & Minority Ethnic people	We promote volunteering opportunities to BAME groups and target promotion and consultation to BAME communities when running and consulting on new schemes				Public perception that certain communities are benefitting from greening communities over others.	We address this through education – regularly producing maps where we've planted throughout the city

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Sexual Orientation and Gender Identity <small>Page 194</small> Lesbian, Gay, Bisexual and Transgender + people (LGBT+)						
Pregnancy and maternity						
Religion or	We promote our			Our work has		

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
<p>belief</p> <p>Page 195</p>	<p>work to a wide range of religious groups and encourage faith groups to get involved with planting trees. These have included Roman Catholic Schools, Coptic Christian Church in St George, Hindu Temple in Chelsea Road, Jamal Mosque in Eastville.</p>			<p>introduced faith groups to their local communities where there had been no contact before. This fosters trust and cooperation which continues after we finish a project</p>		
marriage and civil partnership						
Other relevant	We do target					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
communities of interest Eg: people who are looked after by the council; those with responsibilities as a carer; people disadvantaged by economic or social background	special schools such as Woodstock, Kingsweston, Elmfield School for the Deaf and New Fosseway Special School to get children with a range of mental health issues, physical disabilities, emotional and behavioural problems and learning difficulties. This engagement takes a lot more planning and					

Protected Characteristics/ Equalities groups	1.1 Does the proposal deliver any positive benefits for people with protected characteristics or equalities groups? Tell us how you've designed your project to address any relevant needs for these groups of people.	1.2 Does it contribute to eliminate unlawful discrimination, harassment and victimisation? Say how (see guidance)	1.3 Does it advance equality of opportunity? Say how (see guidance)	1.4 Does it foster good relations between people who share a protected characteristic and others – to improve good relations between different groups in the city? Say how (see guidance)	2.1 Does the proposal have any potentially adverse impacts?	2.2 How can these impacts be mitigated or justified? If so, how?
Page 197	differentiation but the children, carers, teaching staff and volunteers get a huge amount from this work and our feedback is consistently excellent.					

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	
30%	
50%	

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	Quote includes range of quotes from nursery providers for tree stock. Fixed rate for installation etc from current tree contractor under BCC procurement rules
How did you choose your final quote?	
How have you calculated your revenue/maintenance costings?	Standard tree maintenance calculations including fixed watering costs for first two years
Please provide evidence of the quotes you've obtained	

Page 198	Summarise below how much you are requesting			
	CIL			
	S106 (complete table below)	£82,365.13		
	Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
	14/00417 82-82 Totshill Drive	£2325.19	20/10/2020	Provision and maintenance of Tree Planting within a one mile radius of address
	14/00416 83-85 Shortwood Road	£1555.60	20/10/2020	Provision and maintenance of tree planting within one mile radius of address
	14/03959 Wedmore Vale / Glyn Vale	£45,511.40	08/03/2023	The provision and maintenance of replacement tree planting
17/01644 75 Hollway Road	£4,591.26	No Limit	Tree Planting within a one mile radius of address	
17/05816 12 Binmead	£2,599.16	No Limit	Tree Planting within a one mile	

	Gardens			radius of address
	18/02587 8 Chaundey Grove	£1,753.94	No Limit	Tree Planting within a one mile radius of address
	17/03719 Maesknoll, Bamfield Road	£24,028.58	06/09/2025	Replacement tree planting in the vicinity

Recommendation:

That the Area Committee considers the project proposal submitted and whether to approve full or partial funding to deliver this project or not; any conditions which it might want to place on the project

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7. Outstanding Priorities and future decisions

a. The AC is asked to consider whether it wants to hold over undeveloped priority projects from Stage 1 as priorities for 2019 or whether they want to start the identification of new priority work with a ‘clean slate’

Recommendation

That the AC agrees how it wants to proceed with identified priorities which haven’t been funded at this meeting

8. Equalities/Public Sector Equality Duty: Legal Information

When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination

Acts.

The duty means that councillors are required to have due regard to the need to:

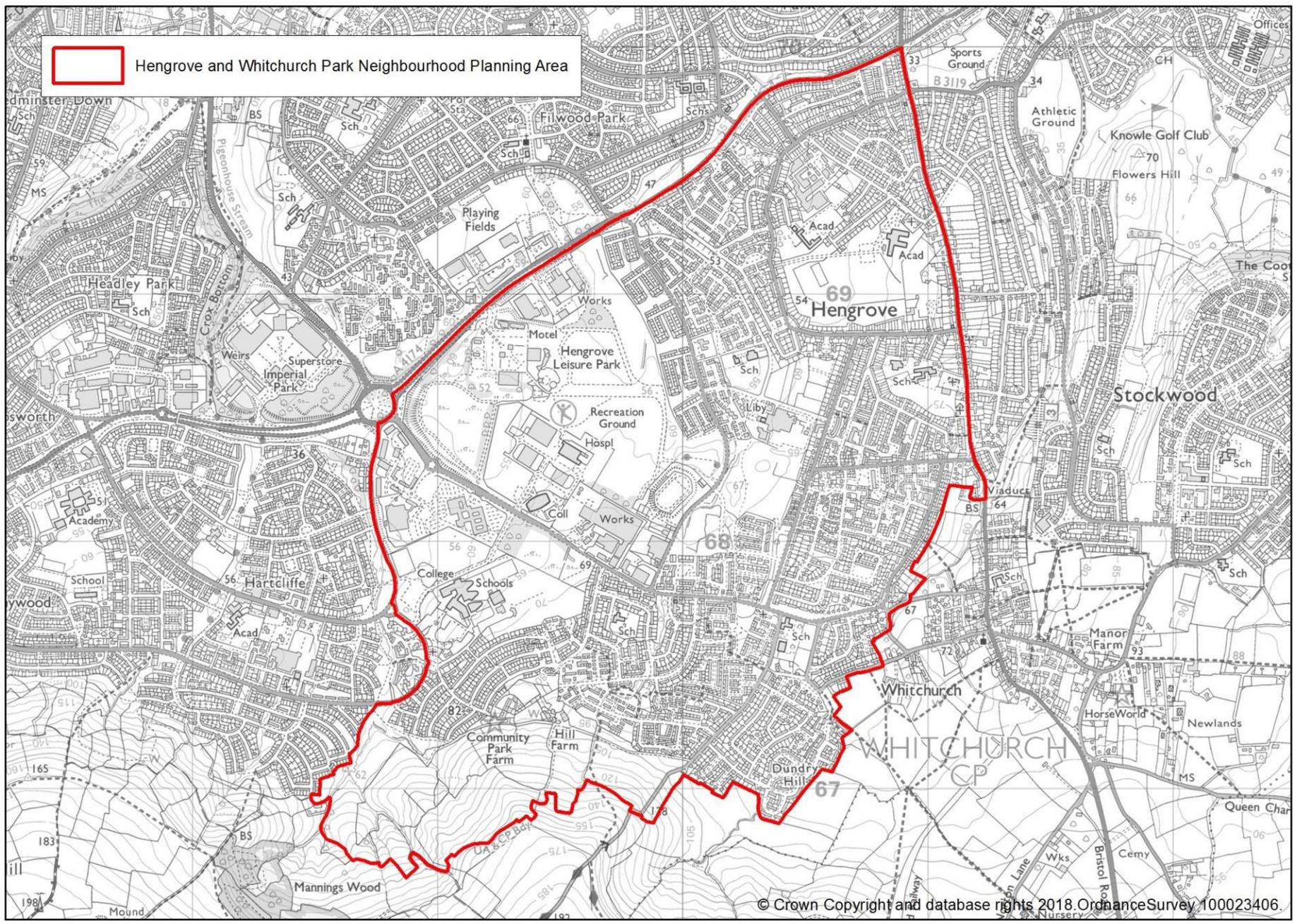
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Hengrove and Whitchurch Park Neighbourhood Planning Area



Area Committee 6 (Comprising the following wards: Bishopsworth, Filwood, Hartcliffe and Withywood, Hengrove and Whitchurch, Stockwood)

CIL monies held - 31 August 2019

Monies to be spent on measures to support the development of the Area Committee's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

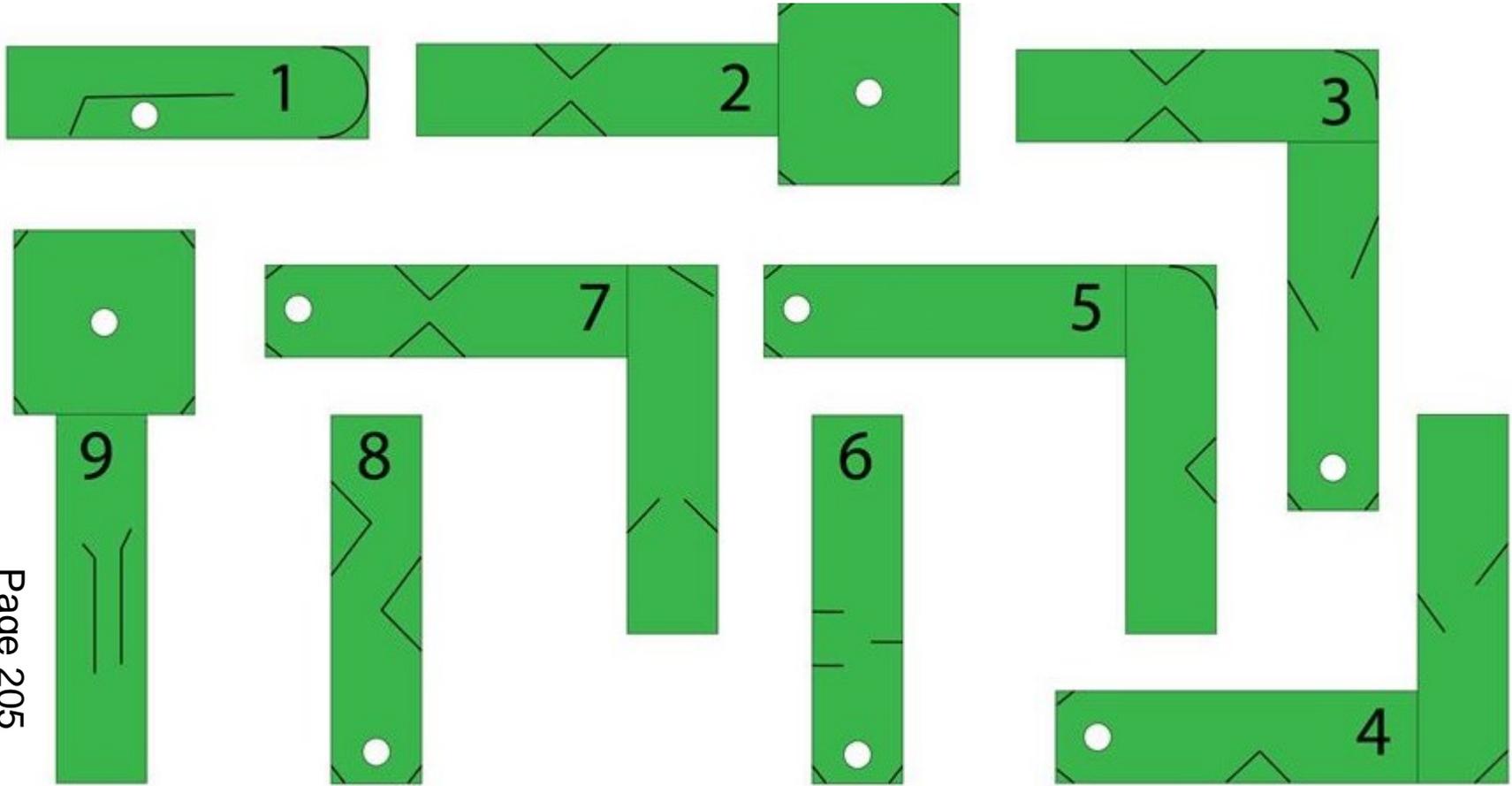
b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Scheme	Commitments	Income
21/12/15	15/01967	Novers Hse, Novers Hill Trading Estate, Filwood (1)		£1,306.85
21/01/16	14/03719	Premier Inn, Hengrove Park, Hengrove (2)		£2,369.34
11/02/16	15/05709	620 Wells Road, Hengrove		£1,192.63
25/02/16	13/01476	5 Leyland Walk, Withywood		£1,624.95
17/03/16	14/03593	2B 106 Bedminster Down Road, Bishopsworth		£331.68
17/03/16	14/01962	Former Man in Space PH, Pynne Road, Stockwood (3)		£2,701.96
29/04/16	15/01967	Novers Hse, Novers Hill Trading Estate, Filwood (2)		£1,411.74
04/05/16	15/03314	1 Coldpark Gardens, Withywood		£374.20
12/05/16	14/00906	104 Highridge Green, Bishopsworth		£3,245.52
26/05/16	14/02550	16 Arundel Close, Hartcliffe		£1,380.74
09/06/16	15/01787	1 Randolph Avenue, Hartcliffe		£459.24
14/07/16	14/03719	Premier Inn, Hengrove Park, Hengrove (3)		£3,554.02
01/08/16	13/01381	Gospel Hall, Langford Road, Bishopsworth		£1,666.41
19/09/16	15/01233	18 Turtlegate Avenue, Withywood		£439.68
22/09/16	14/01962	Former Man in Space PH, Pynne Road, Stockwood (4)		£2,701.96
03/11/16	15/01967	Novers Hse, Novers Hill Trading Estate, Filwood (3)		£2,117.61
16/11/16	15/00822	161 to 163 Highridge Road, Bishopsworth		£1,568.22
16/12/16	13/05783	7 Eastcote Park, Hengrove		£658.63
05/01/17	15/01967	Novers Hse, Novers Hill Trading Estate, Filwood (4)		£2,117.61
19/01/17	15/05074	71 Connaught Road, Filwood		£1,105.58
03/02/17	16/02020	100 Novers Hill, Knowle West		£486.22
06/02/17	15/03188	land at Winford Grove, Bishopsworth		£2,993.57
24/03/17	16/03857	10 Nailsea Close, Bedminster Down		£819.25
11/05/17	15/03418	Plot 4, Imperial Park, Wills Way, Hartcliffe (1)		£10,427.71
12/05/17	14/03719	Premier Inn, Hengrove Park, Hengrove (4)		£3,554.01
18/05/17	15/06419	119 Stockwood Road, Stockwood		£1,064.20
30/05/17	14/00687	49 Highridge Road, Bishopsworth		£333.28
20/06/17	16/02933	Former College Site, Marksby Rd, Bedminster (1)		£13,959.00
23/06/17	16/06841	27 Wyatt Avenue, Bishopsworth		£368.24
06/07/17	16/04592	94 Woodleigh Gardens, Hengrove		£807.32
13/07/17	15/00041	6 Nailsea Close, Bishopsworth		£612.32
14/08/17	16/02734	United Reformed Church, Church Rd, Bishopsworth		£2,532.05
24/08/17	13/02848	1 Cross Walk, Whitchurch		£706.50
14/09/17	16/02190	19 Hartcliffe Way, Bedminster		£853.19
21/09/17	15/03418	Plot 4, Imperial Park, Wills Way, Hartcliffe (2)		£10,427.71
22/09/17	14/05963	32 Grange Road, Bishopsworth		£1,082.54
06/10/17	16/02933	Former College Site, Marksby Rd, Bedminster (2)		£13,959.00
12/10/17	17/01079	19 Belland Drive, Whitchurch		£679.82
26/10/17	16/02035	11 Kilmersdon Road, Hartcliffe		£1,321.07
30/11/17	14/00240	2 Grange Road, Bishopsworth		£47.62
15/03/18	15/03418	Plot 4, Imperial Park, Wills Way, Hartcliffe (3)		£15,641.56
19/03/18	15/03004	Medical Practice, 1 Marksby Road, Bedminster		£2,449.29
13/04/18	17/00438	5 Wharnecliffe Close, Hengrove		£670.38
16/04/18	17/05141	88 Ridgeway Lane, Hengrove		£623.17
18/04/18	16/02933	Former College Site, Marksby Rd, Bedminster (3)		£20,938.50
16/05/18	15/04766	147 Airport Road, Hengrove		£697.37
25/05/18	17/04094	7 Wharnecliffe Close, Hengrove		£1,189.69
13/06/18	17/04116	23 Mow Barton, Bishopsworth		£1,321.88
23/07/18	14/01718	56 Mellent Avenue, Hartcliffe		£539.60
07/08/18	15/04917	2 Lampton Avenue, Hartcliffe		£623.84
19/09/18	15/03418	Plot 4, Imperial Park, Wills Way, Hartcliffe (4)		£15,641.56
06/11/18	17/01439	36 Lulsgate Road, Bishopsworth		£717.59

08/11/18	17/03719	Former Maesknoll EPH, 101 Bamfield, Hengrove (1)	£3,157.38
08/11/18	16/02933	Former College Site, Marksbury Rd, Bedminster (4)	£20,938.50
13/11/18	17/02951	93 to 95 Bridgwater Road, Bedminster Down	£4,428.88
03/12/18	18/03709	1 Marne Close, Stockwood	£505.58
17/12/18	15/04338	12 Inns Court Avenue, Knowle West	£541.27
20/12/18	16/03807	19 Edgefield Road, Hengrove	£712.83
07/01/19	18/02820	Former College Site, Marksbury Road, Bedminster	£5,210.39
14/01/19	17/03943	Hengrove Park (Plots A, 2B & C), Hengrove (1)	£37,158.68
25/02/19	18/04473	73 Queens Road, Bishopsworth	£3,448.06
01/03/19	17/00272	131 Bridgwater Road, Bishopsworth	£16,681.54
14/03/19	17/03719	Former Maesknoll EPH, 101 Bamfield, Hengrove (2)	£3,157.38
28/03/19	17/03833	Knowle West Baptist Ch, Newry Walk, Knowle West	£2,811.03
26/04/19	18/01598	Bristol Water Site, Bishopsworth Rd, Bishopsworth (1)	£3,970.70
02/05/19	16/05867	rear of 171 Highridge Road, Bishopsworth	£673.21
10/05/19	17/03943	Hengrove Park (Plots A, 2B & C), Hengrove (2)	£37,158.68
14/05/19	18/06376	130 Four Acres, Withywood	£10,050.94
28/05/19	15/00688	93 to 95 Bridgwater Road, Bishopsworth	£5,558.52
28/05/19	17/04979	1 Pavey Road, Hartcliffe	£679.82
12/06/19	18/03021	76 Great Hayles Road, Hengrove	£98.08
25/06/19	17/01423	30 Gerrard Close, Filwood	£670.38
01/08/19	18/00834	18 Burfoote Gardens, Stockwood	£433.69
09/08/19	18/04524	153 West Town Lane, Hengrove	£478.72
12/08/19	18/01598	Bristol Water Site, Bishopsworth Rd, Bishopsworth (2)	£3,970.70
19/08/19	19/01611	20 Hall Street, Bedminster	£31.64
		Hengrove Park Bins	£1,245.00
		Hengrove Farm Lane Path Improvements	£4,229.90
		Walsh Ave/Fortfield Road Improvements	£5,000.00
		Crox Bottom Signage (10 Sep 18)	£8,000.00
		Kings Head Park Improvements (10 Sep 18)	£25,850.00
		Filwood Parks Improvements (10 Sep 18)	£20,000.00
		Hengrove Lane Traffic Calming (10 Sep 18)	£50,000.00
		Cottle Road Play Park ((10 Sep 18)	£40,000.00
		Willmott Park BMX Track (10 Sep 18)	£33,854.16
		Total Held	£322,944.21
		Commitments Identified	£188,179.06
		Total Available to Allocate	£134,765.15

Area Committee 6 Devolved Section 106 monies held as at 31 August 2019

Permission / Site / S106 Code	Contact Officer	Department	Current Contribution Value	Time Limit	Purpose of Contribution
96/00091 / South Bristol Business Park, Hengrove	Mark Sperduty (Area Highways Manager)	Growth & Regeneration	£27,378.74	No Limit	Local highway improvements or transportation measures in the area of impact of the Development.
17/03943 / Hengrove Park (Phase 1), Whitchurch Lane, Hengrove	Mark Sperduty (Area Highways Manager)	Growth & Regeneration	£20,000.00	28 Nov 23	The provision of any of the following: (a) the Airport Road cycle route and the Filwood quiet way; (b) upgrading pedestrian crossing facilities on Whitchurch Lane; (c) relocation of the existing Zebra Crossing on Airport Road; and (d) the provision of a "set down" only bus stop on The Boulevard opposite the Skills Academy bus stop.
14/00417 / 82 to 84 Totshill Drive, Hartcliffe	Richard Ennion (Horticultural Services Manager)	Communities	£2,325.19	20 Oct 20	The provision and maintenance of Tree Planting either on-street or in public open space within a one mile radius of Totshill Drive
14/00416 / 83 to 85 Shortwood Road, Hartcliffe	Richard Ennion (Horticultural Services Manager)	Communities	£1,555.60	20 Oct 20	The provision and maintenance of Tree Planting either on-street or in public open space within a one mile radius of Shortwood Road
17/03959 / Wedmore Vale / Glyn Vale, Knowle West	Richard Ennion (Horticultural Services Manager)	Communities	£45,511.40	8 Mar 23	The provision and maintenance of replacement tree planting
17/01644 / 75 Hollway Road, Stockwood	Richard Ennion (Horticultural Services Manager)	Communities	£4,591.26	No Limit	The provision and maintenance of Tree Planting either on-street or in public open space within a one mile radius of 75 Hollway Road
17/05816 / 12 Binmead Gardens, Hartcliffe	Richard Ennion (Horticultural Services Manager)	Communities	£2,599.16	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of 12 Binmead Gardens
18/02587 / 8 Chaundey Grove, Hartcliffe	Richard Ennion (Horticultural Services Manager)	Communities	£1,753.94	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of Chaundey Road
17/03719 / Maesknoll, Bamfield Road, Hengrove	Richard Ennion (Horticultural Services Manager)	Communities	£24,028.58	6 Sep 25	The provision of replacement tree planting in the vicinity of the Development
18/04344 / 740 Wells Road, Hengrove	Richard Ennion (Horticultural Services Manager)	Communities	£6,310.96	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of 740 Wells Road
04/04297 / 106 Bedminster Down Road, Bishopsworth	Rob Stephen (Parks Programme Delivery Manager)	Communities	£9,242.21	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 106 Bedminster Down Road
09/03863 / 63 Turtlegate Avenue, Witherwood / ZCD	Rob Stephen (Parks Programme Delivery Manager)	Communities	£621.93	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 63 Turtlegate Avenue
09/03840 / Witherwood Methodist Church, Four Acres, Witherwood	Rob Stephen (Parks Programme Delivery Manager)	Communities	£1,145.84	No Limit	The provision of improvements to Parks and Open Spaces within one mile of the former Witherwood Methodist Church (Funding allocated on 10 Sep 18 to BMX Track in Willmott Park)



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